

BOROUGH OF CHESTERFIELD

You are summoned to attend a Meeting of the **Council** of the **Borough of Chesterfield** to be held in the **Council Chamber, Town Hall, Rose Hill, Chesterfield, S40 1LP** on **Wednesday, 27 April 2022** at **5.00 pm** for the purpose of transacting the following business:-

1. To approve as a correct record the Minutes of the Meeting of the Council held on 23 February, 2022 (Pages 5 - 24)
2. Mayor's Communications
3. Apologies for Absence
4. Declarations of Members' and Officers' Interests relating to items on the Agenda
5. Vote of Thanks to the Retiring Mayor and Consort
6. Public Questions to the Council

To receive questions from members of the public in accordance with Standing Order No. 12.

Question submitted by Paul Stone:

"In an emergency situation of wide spread food shortages, what contingency plans are in place to help Chesterfield people?"

7. Petitions to Council
To receive petitions submitted under Standing Order No. 13
8. Deputy Leader of the Council and Cabinet Appointments 2022/23 (Pages 25 - 28)
9. Committee Appointments 2022/23 (Pages 29 - 40)
10. Questions to the Leader
To receive questions submitted to the Leader under Standing Order No.14
11. Council's Delegation Scheme and Constitution (Pages 41 - 48)
12. Vision Derbyshire Climate Change Strategy (Pages 49 - 72)

13. Minutes of Committee Meetings (Pages 73 - 74)

To receive for information the Minutes of the following meetings:-

- Appeals and Regulatory Committee – 16 February, 2 March, 9 March and 6 April, 2022
- Employment and General Committee – 28 March, 2022
- Planning Committee – 21 February, 28 February, 14 March and 4 April, 2022
- Standards and Audit Committee – 16 February, 2022

14. To receive the Minutes of the meetings of the Cabinet of 22nd February, 2022 and 15th March, 2022 (Pages 75 - 90)

15. To receive the Minutes of the meetings of the Joint Cabinet and Employment and General Committee of 22nd February, 2022 (Pages 91 - 94)

16. To receive and adopt the Minutes of the meeting of the Overview and Performance Scrutiny Forum of 27th January, 2022 (Pages 95 - 104)

17. To receive and adopt the Minutes of the meeting of the Community, Customer and Organisational Scrutiny Committee of 3rd February, 2022 (Pages 105 - 110)

18. To receive and adopt the Minutes of the meeting of the Enterprise and Wellbeing Scrutiny Committee of 10th February, 2022 (Pages 111 - 114)

19. Questions under Standing Order No. 19

To receive questions from Councillors in accordance with Standing Order No.19.

Question submitted by Councillor Fordham:

“Given the apparent policy within the CBC Housing is to replace damaged doors from Council Estates and Properties rather than repair them, what steps does the Council take to ensure that such waste, which appears to go into skips for collection, does not just go to landfill?”

Question submitted by Councillor Fordham:

“It is now a year since the Elder Way Co-op store for food closed - a situation driven largely by a reduction in footfall and the pandemic. Given this sits at the heart of Northern Gateway with the new car park, the

Enterprise Centre and of course the development of the empty shops that comprise the former Co-op Department Store - isn't this now the time to lead by example regarding town centre living and offer in-town housing flats and apartments in the Council owned former Co-op food store building?"

20. Notice of Motion Under Standing Order No. 21

To consider the motion submitted by Councillor Serjeant in accordance with Standing Order No. 21:

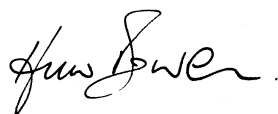
Motion to Adopt the All-Party Parliamentary Group Definition of Islamophobia

That Chesterfield Borough Council believes racism in all its forms is unacceptable and must be stamped out. Recent high profile cases have shown that islamophobia is still rife in areas where young people often look for role models such as in the world of sport. It is, therefore, proposed that this Council adopts the All-Party Parliamentary Group on British Muslims' definition of Islamophobia –

"Islamophobia is rooted in racism and is a type of racism that targets expressions of Muslimness or perceived Muslimness."-

to demonstrate solidarity with our Muslim communities and to assist the Council in furthering aim of putting our Communities First and improving the lives of the people of Chesterfield.

By order of the Council,



Chief Executive

Chief Executive's Unit,
Town Hall,
Chesterfield

19 April 2022

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COUNCIL

Wednesday, 23rd February, 2022

Present:-

Councillor G Falconer (Chair)

Councillors	Barr Bingham Blank Borrell Brady Brittain Caulfield D Collins L Collins Coy Davenport Dyke K Falconer Flood Fordham P Gilby T Gilby Hollingworth Holmes J Innes	Councillors	P Innes Kellman Kelly Ludlow Mannion-Brunt Mann Marriott Miles A Murphy T Murphy P Niblock Perkins Rayner Redihough Rogers Sarvent Serjeant Simmons Snowdon Thornton
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62 TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE COUNCIL HELD ON 15 DECEMBER, 2021

RESOLVED –

That the Minutes of the meeting of the Council held on 15 December, 2021 be approved as a correct record and be signed by the Chair.

63 MAYOR'S COMMUNICATIONS

The Mayor referred with sadness to the recent death of Mrs Freda Walker, wife of Alderman Ken Walker of Bolsover District Council. Members observed a minute's silence in her honour. The Mayor had also sent her best wishes to Alderman Walker's family and prayed for his continued recovery.

The Mayor referred to recent events which she and the consort had attended including:

- the installation of Reverend Patrick Coleman, Vicar of Chesterfield Parish Church as an Honorary Canon in a special service at Derby Cathedral
- Holocaust Memorial Day with guest speaker Anita Peleg, who told the story of her inspirational mother Naomi Blake, a holocaust survivor who went on to create inspirational sculptures giving hope to others; and
- a presentation to honour Police Officer Emma Shaw and Chesterfield Borough Council employee Andy Cotton who received awards from the Royal Humane Society for their actions in resuscitating a local resident who had collapsed in the market place.

The Mayor noted the significance of this Platinum Jubilee year for the Monarch, Queen Elizabeth the Second and had written to her offering the borough's congratulations on reaching this milestone. A tree would be planted in the churchyard of the Parish Church as part of the Queen's Green Canopy Project on the seventieth day of the seventieth year of the Queen's accession to the throne.

The Mayor thanked members for their support at the December Council meeting where £115 was raised for the Mayor's Appeal charities.

The Mayor reminded Members that she and the Consort were hosting a Gala Dinner at the Technique Stadium on Friday 11th March in support of the Mayor's Appeal charities and all were invited to attend.

64 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Bellamy, Blakemore, Callan, Catt, S Niblock and Perry.

65 DECLARATIONS OF MEMBERS' AND OFFICERS' INTERESTS RELATING TO ITEMS ON THE AGENDA.

No declarations of interest were received.

66 PUBLIC QUESTIONS TO THE COUNCIL

Under Standing Order No. 12, the following question was asked by Jim Marriott:

There is a tremendous amount of speeding in Hasland, which I witness all the time. I was walking with my dog up from my daughter's house on Ashfield Road, at 7.30pm on 31st January. When I was opposite the Hasland Hotel, a car came up from Calow at a speed I estimated at in excess of 60mph. It was a young man driving and he did not slow down until he was nearly at the Mansfield Road lights.

The speed bumps on Hasland Road do nothing to slow anyone down. There need to be similar arresters as those on Redvers Buller Road, no one speeds on there. They are particularly required on Calow Lane. The ones on Redvers Buller Road were installed, if my memory serves me correctly, after a child was killed. Let's not wait for that, it will happen on Calow Lane! What can be done to ensure that a serious incident is prevented?

Councillor Amanda Serjeant provided a verbal response advising that she was aware of the issue of speeding in Hasland. She shared Mr Marriott's concerns and referenced the invitation that had been extended to the previous Police and Crime Commissioner to visit the area and, having done so, he had committed to investigating the matter.

A date had now been confirmed for the training of a community speed watch group to support the work of the police, whose resources were stretched due to funding cuts. Councillor Serjeant assured Mr Marriott that she would make further representations to both Derbyshire County Council and the new Police and Crime Commissioner to make them aware of the situation and to ensure that appropriate action was taken. She also committed to keeping Mr Marriott informed of the outcome of these conversations.

67 PETITIONS TO COUNCIL

No petitions had been received.

68 QUESTIONS TO THE LEADER

Under Standing Order No. 14 Members asked the following question:

Councillor Fordham asked if the Leader would join him in thanking Dexter the fire rescue dog who was retiring after saving 14 lives and whether it was now time to review the Council's policies on not allowing dogs access to council buildings.

Councillor Gilby thanked Councillor Fordham for his question and advised that a written response would be provided.

69 ANNUAL AUDIT LETTER 2020/2021

The Cabinet Member for Governance presented the Annual Audit Letter for 2020/21 submitted by Mazars, the Council's external auditors.

The annual audit letter summarised the outcome of Mazars audit of the Council's financial statements and assessment of arrangements to achieve value for money in the use of resources. The letter confirmed that Mazars had issued an unqualified opinion on the financial statements for 2020/21 on 23 November, 2021 and an unqualified conclusion on the arrangements to secure value for money for 2020/21 in January 2022. The external auditors found that the financial statements gave a true and fair view of the Council's financial position and its expenditure and income for the year and that the Council had appropriate arrangements in place to secure economy, efficiency and effectiveness in its use of resources.

RESOLVED –

That Mazars Annual Audit Letter for 2020/21 be received.

70 TREASURY MANAGEMENT STRATEGY 2022-23 (INCLUDING INVESTMENT AND CAPITAL STRATEGY)

Pursuant to Standards and Audit Committee Minute No. 34 (2021/22), the Group Financial Accountant submitted a report recommending for approval the Treasury Management Strategy Statement for 2022/23, the Capital Strategy Report for 2022/23, the Investment Strategy Report for 2022/23 and the Minimum Revenue Provision (MRP) policy for 2022/23.

RESOLVED –

1. That the Treasury Management Strategy Statement 2022/23, attached at Appendix A of the officer's report, be approved.
2. That the Capital Strategy Report 2022/23, attached at Appendix B of the officer's report, including the Prudential Code Indicators be approved.
3. That the Investment Strategy Report 2022/23, attached at Appendix C of the officer's report, be approved.
4. That the Minimum Revenue Provision policy 2022/23 , attached at Appendix D of the officer's report, be approved.

71 HRA BUDGET 2022/23

Pursuant to Cabinet Minute No. 101 (2021/22), the Group Financial Accountant submitted a report presenting the probable outturn for the Housing Revenue Account (HRA) for 2021/22 and recommending for approval the budget estimates for 2022/23 through to 2026/27.

RESOLVED –

1. That the probable outturn for 2021/22 be noted.
2. That the draft budget estimates for 2022/23 and future financial years be approved.

72 HRA HOUSING CAPITAL PROGRAMME 2022/23

Pursuant to Cabinet Minute No. 100 (2021/22), the Asset Management and Programmed Works Manager submitted the Housing (Public Sector) Capital Programmes for 2021/22 and 2022/23 and the provisional Capital Programmes for 2023/24 to 2026/27 for approval.

RESOLVED –

1. That the Housing (Public Sector) revised Capital Programme for 2021/22 be approved.
2. That the Housing (Public Sector) Capital Programme for 2022/23 be approved and its procurement, as necessary, be authorised.

3. That the Housing (Public Sector) Capital Programmes for 2023/24 to 2026/27 be provisionally approved.
4. That the in-house delivery share of the Housing (Public Sector) Programme for 2022/23 be approved.
5. That the Service Directors – Housing and Finance be authorised to vire between programmes and budgets to manage the Capital Programme as set out in the report.
6. That the purchase and implementation of a new asset management system be approved.

73 GENERAL FUND CAPITAL PROGRAMME

Pursuant to Cabinet Minute No. 94 (2021/22), the Group Financial Accountant submitted a report recommending for approval the updated General Fund Capital Programme for 2022/23.

RESOLVED –

1. That the updated General Fund Capital Programme expenditure and financing, as detailed in Appendix A of the officer's report, be approved.
2. That the Town Centre Transformation project (part of the Levelling Up Fund programme) be included in the Capital Programme.

74 2022-23 BUDGET AND MEDIUM TERM FINANCIAL PLAN

Pursuant to Cabinet Minute No. 95 (2021/22), the Service Director - Finance submitted a report seeking Council approval for the General Fund Budget for 2022/23 (and the Medium-Term Financial Plan through 2025/26), including recommendations on the budget allocations and Council Tax level for 2022/23.

In accordance with the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014, a recorded vote was taken for this item as follows:

FOR –

Councillors:

Blank
 Brady
 Brittain
 Caulfield
 D Collins
 L Collins
 Dyke
 Flood
 P Gilby
 T Gilby
 J Innes
 P Innes

Councillors:

Kelly
 Ludlow
 Mannion-Brunt
 Marriott
 Miles
 A Murphy
 T Murphy
 Perkins
 Rayner
 Sarvent
 Serjeant
 Simmons

AGAINST –

Councillors:

P Barr
 Bingham
 Borrell
 Coy
 Davenport
 G Falconer
 K Falconer
 Fordham

Councillors:

Hollingworth
 Holmes
 Kellman
 P Niblock
 Redihough
 Rogers
 Snowdon
 Thornton

ABSTENTIONS –

Mann

RESOLVED –

1. That the updated forecast outturn for 2021/22, which presents a small surplus, as detailed in section 4.9 of the officer's report, be noted.
2. That it be noted that any under spend in respect of 2021/22 will be used to supplement the Budget Risk Reserve, as detailed in section 4.10 of the officer's report.

3. That the overall revenue budget summary for 2022/23, as detailed in Appendix A of the officer's report, be noted.
4. That the 2022/23 Council Tax Requirement and financing, as detailed in Appendix D of the officer's report, be approved.
5. That the recommended increase of the Council's share of Council Tax in each band be approved on the basis of a £5 increase for a Band 'D' property, in 2022/23 to £179.89, as detailed in section 4.46 of the officer's report.
6. That it be noted that all Band A to D Council Taxpayers will receive a payment of £150.00 towards the cost of their Council Tax bills and that a discretionary amount of funding will also be available to support some Council Taxpayers living in Band E to H properties, for which the details of the scheme are yet to be finalised, as detailed in sections 4.51 and 4.52 of the officer's report.
7. That the Local Council Tax Support scheme which remains unchanged for 2022/23, as detailed in section 4.50 of the officer's report, be approved.
8. That the use of the capital receipts flexibility to fund the costs of the Organisational Development (OD) programme, subject to finalising the terms of the OD programme, as detailed in section 4.58 of the officer's report, be approved.
9. That the Collection Fund and the Tax Base forecasts, as detailed in sections 4.48 and 4.49 of the officer's report, be noted.
10. That the financial projections in the Medium-Term Financial Plan for 2023/24 to 2025/26, as detailed in section 4.53 of the officer's report, be noted.
11. That the estimates of reserves including maintaining the General Working Balance at £1.5m, as detailed in sections 4.63 to 4.65 and Appendix B of the officer's report, be approved.
12. That the extension to the scope of the Service Redesign Reserve to support future service improvements promoted through the Organisational Development programme, as detailed in section 4.60 of the officer's report, be approved.

13. That the budget risks and sensitivity analysis, as detailed in Appendix C, and the Chief Finance Officer's assurances, as detailed in sections 4.66 – 4.78 of the officer's report, be noted.

75 **COUNCIL TAX FOR 2022/23**

The Service Director - Finance submitted a report, the purpose of which was to enable the Borough Council, as Tax Collecting Authority, to set the Council Tax for its area for 2022/23 as required by the Local Government Finance Act 1992.

In accordance with the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014, a recorded vote was taken for this item as follows:

FOR –

Councillors:

Blank
Brady
Brittain
Caulfield
D Collins
L Collins
Dyke
Flood
P Gilby
T Gilby
J Innes
P Innes

Councillors:

Kelly
Ludlow
Mannion-Brunt
Marriott
Miles
A Murphy
T Murphy
Perkins
Rayner
Sarvent
Serjeant
Simmons

AGAINST –

Councillors:

Barr
Bingham
Borrell
Coy
Davenport

Councillors:

Hollingworth
Holmes
Kellman
P Niblock
Redihough

G Falconer
K Falconer
Fordham

Rogers
Snowdon
Thornton

ABSTENTIONS –

Councillor Mann

RESOLVED –

1. That it be noted that at its meeting on 24 January, 2022 the Employment and General Committee calculated the following tax base amounts for the year 2022/23 in accordance with regulations made under Section 31B of the Local Government Finance Act 1992 as:
 - (a) 29,858.12 being the tax base calculated for the whole Council area.
 - (b) For those areas to which a parish precept applies:

Staveley Town Council	4,378.04
Brimington Parish Council	2,405.15
2. That the Council approves the calculation of the Council Tax requirement for the Council's own purposes for 2022/23 (excluding parish precepts) as **£5,371,177**.
3. That the following amounts be calculated for the year 2022/23 in accordance with Sections 31 to 36 of the Act:
 - (a) **£103,434,374** being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act (gross expenditure) taking into account all precepts issued to it by Parish Councils;
 - (b) **£100,347,250** being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act (gross income including grants and the use of reserves);

- (c) **£38,107** being the surplus on the Council tax elements of the Collection Fund and **£2,821,785** being the deficit on the Business Rate elements;
- (d) **£5,870,802** being the amount by which the aggregate at 3.3(a) above exceeds the aggregate at 3.3(b) above plus 3.3(c), calculated by the Council, in accordance with Section 31A(4) of the Act, as its Council Tax requirement for the year. Please note that this is the total of the Borough's requirement of **£5,371,177** plus the total parish precepts of **£499,625**.
- (e) **£196.62** being the amount at 3.3(d) above divided by 3.1(a) above, calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year (including Parish precepts).
- (f) **£499,625** being the aggregate amount of all special items (parish precepts) referred to in Section 34(1) of the Act.
- (g) **£179.89** (Band 'D' Council Tax) being the amount at 3(e) above less the result given by dividing the amount at 3(f) above by the amount at 3.1(a) above, calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish precept relates. The tax does not exceed the principles set by the Secretary of State for determining excessive tax increases and triggering a referendum.

Parts of the Council's area:

- (h) The following being the amounts calculated by adding the amount at 3.3(g) to the amounts of the special item or items relating to dwellings in those parts of the Council's area mentioned in 3.3(f)

Parish	Band 'D' Tax £
Staveley	281.42
Brimington	202.81

- (i) The amounts given by multiplying the amounts at 3.3(g) and 3.3(h) by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation band

Part of the Council's area	Valuation Band							
	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
Staveley Town Council	187.62	218.88	250.15	281.42	343.96	406.49	469.04	562.84
Brimington Parish Council	135.21	157.74	180.27	202.81	247.88	292.95	338.02	405.62
All other parts of the Borough	119.93	139.91	159.90	179.89	219.87	259.84	299.82	359.78

4. That it be noted that for the year 2022/23 the Derbyshire County Council, the Derbyshire Fire and Rescue Service and the Derbyshire Police & Crime Commissioner have stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below:

Precepting Authority	Valuation Band							
	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
Derbyshire County Council	949.71	1,107.99	1,266.28	1,424.56*	1,741.13	2,057.70	2,374.27	2,849.12
Derbyshire Fire & Rescue Service	53.89	62.88	71.86	80.84	98.80	116.77	134.73	161.68
Derbyshire Police & Crime Commissioner	167.73	195.69	223.64	251.60	307.51	363.42	419.33	503.20

*The Derbyshire County Council Tax increase of 1.00% is to support the delivery of adult social care duties and responsibilities in 2022/23, equivalent to an additional £13.83 for dwellings in Council Tax Valuation Band 'D', which is included in the £1,424.56 in the table above.

5. That, having calculated the aggregate in each case of the amounts at 3.3(i) and 3.4 above, the Council, in accordance with Section 30(2) of the Local Government Finance Act 1992, hereby sets the following amounts as the amounts of Council Tax for the year 2022/23 for each of the categories of dwellings shown below:

Part of the Council's area	Valuation Band							
	A 6/9	B 7/9	C 8/9	D 9/9	E 11/9	F 13/9	G 15/9	H 18/9
	£	£	£	£	£	£	£	£
Staveley Town Council	1,358.95	1,585.44	1,811.93	2,038.42	2,491.40	2,944.38	3,397.37	4,076.84
Brimington Parish Council	1,306.54	1,524.30	1,742.05	1,959.81	2,395.32	2,830.84	3,266.35	3,919.62
All other parts of the Borough	1,291.26	1,506.47	1,721.68	1,936.89	2,367.31	2,797.73	3,228.15	3,873.78

76 PROCUREMENT OF EXTERNAL AUDITORS

Pursuant to Standards and Audit Committee Minute No.35 (2021/22), the Service Director - Finance presented a report to consider the most appropriate method of procurement for the external audit service, to cover the five consecutive financial years commencing 1st April 2023.

RESOLVED –

That the council opts into the appointing person arrangements made by Public Sector Audit Appointments, for the procurement and appointment of external auditors.

77 COUNCIL PLAN DELIVERY PLAN 2022/23

Pursuant to Cabinet Minute No. 93 (2021/22), the Service Director - Corporate submitted a report recommending the Council Plan Delivery Plan for 2022/23 for approval.

RESOLVED –

1. That the Council Plan Delivery Plan for 2022/23 be approved.
2. That the Deputy Leader be granted delegated authority to make amendments to the Delivery Plan for 2022/23 should risk assessments and changes to guidance require further amendments to be made.

78 RISK MANAGEMENT STRATEGY AND STRATEGY RISK REGISTER

Pursuant to Standards and Audit Committee Minute No.33 (2021/22), the Service Director - Corporate submitted a report on risk management developments during 2021/22, and recommending for approval the updated Risk Management Policy, Strategy and Corporate Risk Register for 2022/23.

RESOLVED –

1. That the progress made on developing the Council's approach to risk management during 2021/22 be noted.
2. That the Risk Management Strategy for 2022/23 and the Strategic Risk Register base document for 2022/23 be approved.

79 PARKS AND OPEN SPACES STRATEGY

Pursuant to Cabinet Minute No. 98 (2021/22) The Service Director – Leisure, Culture and Community Wellbeing submitted a report seeking approval of a new Parks and Open Spaces Strategy for 2022 – 2030.

A public consultation on the draft Parks and Open Spaces Strategy took place between August and October 2021.

The previous Parks and Open Spaces Strategy was adopted in 2014. The updated strategy would become the key document guiding the Council's protection of and investment in the borough's parks and open spaces for

the next ten years. A copy of the draft Parks and Open Spaces Strategy was attached at Appendix A, parts 1 and 2, of the officer's report.

RESOLVED –

1. That the new Parks and Open Spaces Strategy, for the period 2022 through 2030, be approved and adopted.
2. That the Service Director for Leisure, Culture and Community Wellbeing be invited to develop a five-year costed delivery plan, in consultation with the Cabinet Member for Health and Wellbeing, to give effect to the Strategy's aims and objectives and for this delivery plan to be presented for approval at future meetings of the Cabinet and Full Council.

80 PLAY STRATEGY

Pursuant to Cabinet Minute No. 99 (2021/22) The Service Director – Leisure, Culture and Community Wellbeing submitted a report seeking approval of a new Play Strategy for 2022 – 2030.

A public consultation on the draft Play Strategy took place between August and October 2021.

The first Chesterfield Play Strategy was adopted by the Council in 2007. The draft Play Strategy 2022 - 2030 had taken into account the Open Space Assessment that the Council had commissioned and would provide direction as to how best to deploy the council's resources in support of enabling and encouraging play. A copy of the draft Play Strategy was attached at Appendix A, parts 1 and 2, of the officer's report.

RESOLVED –

1. That the new Play Strategy, for the period 2022 through 2030, be approved and adopted.
2. That the Service Director for Leisure, Culture and Community Wellbeing be invited to develop a five-year costed delivery plan, in consultation with the Cabinet Member for Health and Wellbeing, to give effect to the Strategy's aims and objectives and for this delivery plan to be presented for approval at future meetings of the Cabinet and Full Council.

81 VISITOR ECONOMY STRATEGY

Pursuant to Cabinet Minute No. 85 (2021/22), the Service Director – Economic Growth and Senior Economic Development Officer (Economic Growth) submitted a report recommending for approval the Chesterfield Visitor Economy Strategy (2021-26).

RESOLVED –

1. That the Chesterfield Visitor Economy Strategy (2021-26), as attached at Appendix 2 to the officer's report, be approved.
2. That an in-principle approval be given for the development and resourcing of an enhanced markets and events programme, subject to a specific funding proposal being presented at a future Cabinet meeting.

82 CIVIC ARRANGEMENTS 2022/23

Pursuant to Cabinet Minute No. 97 (2021/22), the Senior Democratic and Scrutiny Officer submitted a report to confirm arrangements for the civic year 2022/23 in respect of the following:

- a) Election of Mayor 2022/23
- b) Election of Deputy Mayor 2022/23
- c) Annual Council Meeting 2022
- d) Annual Civic Service, Parade and Mayoral Dinner 2022

RESOLVED –

1. That Councillor Tony Rogers be invited to become Mayor of the Borough of Chesterfield for 2022/23.
2. That Councillor Mick Brady be invited to become Deputy Mayor of the Borough of Chesterfield for 2022/23.
3. That it be noted that the Annual Council meeting will be held on Wednesday 11 May, 2022, followed by a civic reception at the Winding Wheel.

4. That it be noted that the Annual Civic Service and Parade will be held on Saturday 14 May, 2022.

83 SENIOR PAY POLICY

Pursuant to Cabinet Minute No. 96 (2021/22), the Human Resources and Support Services Manager submitted a report seeking approval for the Senior Pay Policy Statement for 2022/23, in accordance with the Localism Act 2011 and the Local Government (Transparency Requirements) (England) Regulations 2014.

RESOLVED –

That the revised Senior Pay Policy Statement for 2022/23, attached at Appendix 1 of the officer's report, be approved.

84 STATEMENT OF GAMBLING POLICY

The Licensing Officer submitted the council's revised Statement of Principles covering the administration of the licensing functions required of the council under the Gambling Act 2005. In accordance with the Gambling Act 2005 the Statement of Principles was required to be reviewed and re-published every three years, with the revised statement scheduled for publication during 2022. Since the publication of the existing policy in 2019 there had been changes in legislation which had been included in the revised Statement.

The draft Statement of Principles had been considered by the council's Licensing Committee on 17 November, 2021 where it was resolved that full Council be recommended to adopt the revised Statement of Principles. The draft Statement of Principles had also been circulated to members of the trade, responsible authorities, representatives of local premises, and businesses for consultation, however no responses had been received.

RESOLVED -

That the revised Statement of Principles for the administration of the licensing functions, required of the council under the Gambling Act 2005, be approved and published.

85 MINUTES OF COMMITTEE MEETINGS

RESOLVED –

That the Minutes of the following Committees be noted:

- Appeals and Regulatory Committee of 8 December, 2021, 15 December, 2021, 22 December, 2021, 19 January, 2022 and 2 February, 2022
- Employment & General Committee of 24 January, 2022
- Planning Committee of 6 December, 2021 and 31 January, 2022

86 **TO RECEIVE THE MINUTES OF THE MEETINGS OF THE CABINET OF 14 DECEMBER, 2021, 18 JANUARY, 2022 AND 8 FEBRUARY, 2022**

RESOLVED –

That the Minutes of the meetings of Cabinet of 14 December, 2021, 18 January, 2022 and 8 February, 2022 be noted.

87 **TO RECEIVE AND ADOPT THE MINUTES OF THE MEETING OF THE OVERVIEW AND PERFORMANCE SCRUTINY FORUM OF 18 NOVEMBER, 2021**

RESOLVED –

That the Minutes of the meeting of the Overview and Performance Scrutiny Forum of 18 November, 2021 be approved.

88 **TO RECEIVE AND ADOPT THE MINUTES OF THE MEETING OF THE COMMUNITY, CUSTOMER AND ORGANISATIONAL SCRUTINY COMMITTEE OF 25 NOVEMBER, 2021**

RESOLVED –

That the Minutes of the meeting of the Community, Customer and Organisational Scrutiny Committee of 25 November, 2021 be approved.

89 **TO RECEIVE AND ADOPT THE MINUTES OF THE MEETING OF THE ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE OF 2**

DECEMBER, 2021**RESOLVED –**

That the Minutes of the meeting of the Enterprise and Wellbeing Scrutiny Committee of 2 December, 2021 be approved.

90 QUESTIONS UNDER STANDING ORDER NO. 19

No questions were received.

91 NOTICE OF MOTION UNDER STANDING ORDER NO. 21**RESOLVED –**

That, in accordance with Standing Order No. 22(g), permission be given for the motion to be withdrawn.

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For publication

Deputy Leader of the Council and Cabinet Appointments 2022/23

Meeting:	Council
Date:	27 April, 2022
Report by:	Democratic and Scrutiny Officer

For publication

1.0 Purpose of report

- 1.1 To enable the Council to note the appointment by the Leader of the Deputy Leader of the Council and also the appointments to Cabinet for the municipal year 2022/23 in accordance with Articles 7.3 and 7.4 of the Constitution.

2.0 Recommendations

- 2.1 That Council notes that Councillor Amanda Serjeant shall be the Deputy Leader for the municipal year 2022/23.
- 2.2 That Council notes the Cabinet appointments for the municipal year 2022/23 as detailed at paragraph 3.1.

3.0 Cabinet portfolios

- 3.1 In addition to the Leader and the Deputy Leader, the Leader has made the following appointments to the following portfolios and positions on Cabinet:

Portfolio	Cabinet Member
Business Transformation and Customers	Cllr Jean Innes
Economic Growth	Cllr Dean Collins
Governance	Cllr Sharon Blank
Health and Wellbeing	Cllr Jill Mannion-Brunt
Housing	Cllr Chris Ludlow
Town Centres and Visitor Economy	Cllr Kate Sarvent
Minority Member without Portfolio (Leader of the Lib Dem Group)	Cllr Paul Holmes
Assistant Cabinet Member(s) (Special projects)	Cllr Peter Innes

4.0 Recommendations

- 4.1 That Council notes that Councillor Amanda Serjeant shall be the Deputy Leader for the municipal year 2022/23.
- 4.2 That Council notes the Cabinet appointments for the municipal year 2022/23 as detailed at paragraph 3.1.

Decision information

Key decision number	NA
Wards affected	All
Links to Council Plan priorities	All

Document information

Report author	Contact number/email
Brian Offiler	Tel: 01246 345273 email: Amanda.clayton@chesterfield.gov.uk
Background documents	
None	
Appendices	
None	

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For publication

Committee Appointments – 2022/23

Meeting:	Council
Date:	27 April, 2022
Report by:	Democratic and Scrutiny Officer

For publication

1.0 Purpose of report

- 1.1 To enable the Council to make appointments to Committees for the municipal year 2022/23.

2.0 Recommendation

- 2.1 That the memberships and appointments to Committees for the municipal year 2022/23 be approved.

3.0 Committee appointments

- 3.1 The Council is requested to make appointments to the following Committees:-

Planning Committee

Planning Sub Committee

Appeals and Regulatory Committee

Licensing Committee

Employment and General Committee

Overview and Performance Scrutiny Forum

Community, Customer and Organisational Scrutiny Committee

Enterprise and Wellbeing Scrutiny Committee

Standards and Audit Committee

4.0 Procedures for making the Committee appointments

4.1 The procedure for making the appointments will be as follows:-

4.2 The Leader of the Majority Group will move that the various Committees, and the total number of Members on each, shall be as shown in Part 1 of Appendix A.

The Leader's proposal will be seconded and voted upon.

4.3 In accordance with Section 15 of the Local Government and Housing Act 1989 and Regulation 14 of the Local Government (Committees and Political Groups) Regulations 1990, the Chief Executive will indicate to Group Leaders details of the number of seats on each Committee which are to be allocated to each Group. These will be as shown in Part 2 of Appendix A.

4.4 The Group Leaders will then indicate their Groups' appointments to the Committees. These are as shown at Parts 3 and 4 of Appendix A.

It will be moved, seconded and voted on that the names submitted by the Group Leaders be approved.

4.5 The Leader of the Majority Group will move the appointment of the Chairs and Vice-Chairs of each Committee as shown in Part 5 of Appendix A.

The Leader's proposal will be seconded and voted upon.

5.0 Recommendations

- 5.1 That the memberships and appointments to Committees for the municipal year 2022/23 be approved.

Decision information

Key decision number	N/A
Wards affected	All
Links to Council Plan priorities	All

Document information

Report author	Contact number/email
Amanda Clayton	Tel: 01246 345273 email: Amanda.clayton@chesterfield.gov.uk
Background documents	
None	
Appendices to the report	
Appendix A	Committee Appointments 2022/23

APPENDIX A

Part 1 - Committee appointments 2022/23

It will be moved and seconded that the Member-level bodies of the Council for 2022/23 and the number of Members on each shall be as follows:-

Committee	Number of members
Planning Committee	15
Planning Sub Committee	3
Appeals and Regulatory Committee	14
Licensing Committee	14
Employment & General Committee	6
Overview and Performance Scrutiny Forum	16
Community, Customer and Organisational Scrutiny Committee	8
Enterprise and Wellbeing Scrutiny Committee	8
Standards and Audit Committee (Borough Council representatives only)	6

Part 2 - Allocation of seats

In accordance with Regulation 14 of the Local Government (Committees and Political Groups) Regulations 1990, the Chief Executive will inform the Group Leaders that the allocation of seats on the Member-level bodies for 2022/23 will be as follows:-

Body	Majority Group (Labour)	Minority Group (Lib. Dem.)	Minority Group (Comm. Ind.)	Ungrouped Member
Planning Committee	9	5	1	
Planning Sub Committee	2	1		
Appeals and Regulatory Committee	8	5	1	
Licensing Committee	8	5		1
Employment and General Committee	4	2		
Overview and Performance Scrutiny Forum	9	6	1	
Community, Customer and Organisational Scrutiny Committee	4	3		1
Enterprise and Wellbeing Scrutiny Committee	4	3	1	
Standards and Audit Committee	4	2		
Total No. of Seats	52	32	4	2

Part 3 - Proposed membership of Bodies 2022/23

The Group Leaders have indicated that their Groups' appointments will be as follows:-

Body	Majority Group (Labour)	Minority Group (Lib. Dem.)	Minority Group (Comm. Ind.)	Ungrouped Member
Planning Committee	1. Brady 2. Callan 3. Catt 4. Caulfield 5. D Collins 6. T Gilby 7. Marriott 8. Miles 9. Simmons	1. Barr 2. Bingham 3. Borrell 4. Davenport 5. G Falconer	1. Mann	
Planning Sub Committee	1. Callan 2. D Collins	1. Barr		
Appeals and Regulatory Committee	1. Bellamy 2. Flood 3. P Innes 4. Marriott 5. Miles 6. A Murphy	1. Bingham 2. G Falconer 3. S Niblock 4. Redihough 5. Rogers	1. Perry	

	<ol style="list-style-type: none"> 7. Perkins 8. Rayner 			
Licensing Committee	<ol style="list-style-type: none"> 1. Bellamy 2. Blakemore 3. Brittain 4. Flood 5. A Murphy 6. T Murphy 7. Perkins 8. Rayner 	<ol style="list-style-type: none"> 1. P Niblock 2. S Niblock 3. Redihough 4. Rogers 5. Thornton 		1. Bagshaw
Employment and General Committee	<ol style="list-style-type: none"> 1. Blank 2. Brittain 3. T Murphy 4. Simmons 	<ol style="list-style-type: none"> 1. Davenport 2. K Falconer 		
Overview and Performance Scrutiny Forum	<ol style="list-style-type: none"> 1. Blakemore 2. Brittain 3. Catt 4. Caulfield 5. L Collins 6. Dyke 7. Flood 8. T Gilby 9. Kelly 	<ol style="list-style-type: none"> 1. Borrell 2. Coy 3. Fordham 4. Hollingworth 5. Kellman 6. Snowdon 	1. Mann	

Community, Customer and Organisational Scrutiny Committee	<ol style="list-style-type: none"> 1. Blakemore 2. L Collins 3. Dyke 4. Kelly 	<ol style="list-style-type: none"> 1. Borrell 2. Fordham 3. Kellman 		1. Bagshaw
Enterprise and Wellbeing Scrutiny Committee	<ol style="list-style-type: none"> 1. Brittain 2. Caulfield 3. Dyke 4. Flood 	<ol style="list-style-type: none"> 1. Coy 2. Hollingworth 3. Snowdon 	1. Mann	

Part 4 – Standards and Audit Committee

Under the Local Government Act 2000, the Standards and Audit Committee is not subject to political balance requirements but by local choice the constitution says it will be politically balanced.

The Group Leaders have indicated that their appointments will be as follows:-

Body	Majority Group (Labour)	Minority Group (Lib. Dem.)	Minority Group (Comm. Ind.)	Ungrouped Member
Standards and Audit Committee	1. Brady 2. Caulfield 3. T Murphy 4. Rayner	1. Kellman 2. Snowdon		

Part 5 - Appointment of Chairs and Vice-Chairs of Committees for 2022/23

It will be moved and seconded that the appointment of the Chairs and Vice-Chairs of each Committee for the Council year 2022/23 shall be as follows:

Committee	Chair	Vice-Chair
Planning Committee	Callan	Simmons
Planning Sub Committee	D Collins	Callan
Appeals and Regulatory Committee	A Murphy	Perkins
Licensing Committee	A Murphy	Perkins
Employment and General Committee	T Murphy	(No Vice-Chair)
Overview and Performance Scrutiny Forum	L Collins and Flood (Alternating Chair)	
Community, Customer and Organisational Scrutiny Committee	L Collins	Borrell
Enterprise and Wellbeing Scrutiny Committee	Flood	Dyke
Standards and Audit Committee	Caulfield	Kellman

Notes:

The Leader may not be a member of Standards and Audit Committee and no more than one Cabinet member may be a member of Standards and Audit Committee.

The Chairs of Community, Customer and Organisational Scrutiny Committee and Enterprise and Wellbeing Scrutiny Committee to be alternating Chairs of Overview and Performance Scrutiny Forum.

All members of Community, Customer and Organisational Scrutiny Committee and Enterprise and Wellbeing Scrutiny Committee to be members of Overview and Performance Scrutiny Forum, subject to political balance rules.

No member of Cabinet may be a member of a Scrutiny Committee and vice versa.

Planning Committee to include the Cabinet Member for Economic Growth, other than as Chair.

Planning Sub-Committee to include the Cabinet Member for Economic Growth.

No member of Licensing Committee may be a member of Planning Committee and vice versa.

Employment and General Committee to include the Cabinet Member for Governance.

No member of Appeals and Regulatory Committee may be a member of Employment and General Committee and vice versa.

No member of Appeals and Regulatory Committee may be a member of Taxi Consultative Committee and vice versa.

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For publication

Delegation Scheme and Constitution

Meeting:	Council
Date:	27 TH April 2022
Cabinet portfolio:	Governance
Directorate:	Corporate

1.0 Purpose of report

- 1.1 To seek confirmation of the current scheme of delegation and Constitution.

2.0 Recommendations

- 2.1 That members confirm the Constitution, including the scheme of delegation in Part 3.

3.0 Reasons for Recommendation

- 3.1 To ensure effective and efficient operation of the Council.

4.0 Report Details

- 4.1 The Constitution is a key document, required by law, which sets out the principal powers, duties and procedures of the Council. It also sets out in Part 3 to whom decision making over the Council's various functions is delegated.
- 4.2 The current form of Constitution has been in place since the early 2000s, using a government model. Most council constitutions follow a similar format, though some are now moving away from it. The constitution is publicly available on the Council's website at

<https://www.chesterfield.gov.uk/your-council/the-council/the-constitution.aspx>

- 4.3 The Constitution needs to be changed and updated from time to time to ensure it reflects current legislation, practices, functions, structures and efficient working of the authority.
- 4.4 Full Council considers the main changes and other changes are delegated to Standards and Audit Committee. Any consequential amendments and general updates are the responsibility of the Monitoring Officer.
- 4.5 Council approved and confirmed the current version of the Constitution at its April 2021 Annual Business Meeting. Since that time there have been some changes reflecting the Directorate leadership restructure, minor changes to some delegations, updates to Contract Procedure Rules (including revised EU thresholds), routine updates, a formatting review and corrections. These are referred to in Appendix 1.
- 4.6 Due to Covid-19 there was need to amend the Constitution in various ways, not least to facilitate remote meetings and a special supplement to the Constitution was approved.
- 4.7 With the government not extending the ability to hold virtual meetings beyond 6th May 2021, on 21st April 2021 Standards and Audit Committee approved a report on how physical meetings could be reintroduced safely and effectively once remote meetings ceased¹. Since then physical meetings have successfully been reintroduced, adapted as necessary to take account of changing health and safety restrictions and guidance under the pandemic. The country is now “Living with Covid” and all government restrictions ended from 1st April. However, with Covid-19 still present it is considered that the Covid-19 Constitution amendments should be left in place for the time being, though in abeyance.

¹<https://chesterfield.moderngov.co.uk/documents/b18624/Report%20and%20appendices%20for%20Item%2011%20Covid-19%20-%20End%20of%20Remote%20Meetings%2021st-Apr-2021%2014.00%20Standards.pdf?T=9>

5.0 Delegation Scheme

- 5.1 Standing Order 1 paragraph 7 says that the Annual Business Meeting should agree the delegation scheme or such part of it as the Constitution determines it is for the Council to agree. The scheme is set out in the Constitution, with details in Part 3 (Responsibility for Functions).
- 5.2 Many changes to the constitution, including changes to the delegation scheme, are now agreed by Standards and Audit Committee.
- 5.3 As mentioned above Council confirmed the current version of the Constitution, the delegation scheme and Covid-19 related changes in April 2021. These and subsequent changes considered by Standards and Audit Committee are summarised in Appendix 1 and mentioned above at:

<https://www.chesterfield.gov.uk/your-council/the-council/the-constitution.aspx>

- 5.4 The approved version of the delegation scheme at Part 3 of the Constitution is also at:

<https://www.chesterfield.gov.uk/your-council/the-council/the-constitution.aspx>

5.0 Alternative options and reasons for rejection

- 5.1 *Do not confirm the scheme:* The Constitution was approved by Council in April 2021. Further updates have been made, with those requiring approval considered by Standards and Audit Committee on 20th April 2022. The scheme sets decision making at the appropriate level and is essential for effective working of the Council, with additional measures as the result of the pandemic. The Constitution is required by law and is generally reviewed on a rolling basis. Confirmation by Full Council ensures certainty that that the published Constitution is approved.

6.0 Implications for consideration – Council Plan, Financial and Value for Money

6.1 The Constitution is a living document and is changed as necessary to respond to current circumstances, enable more efficient working of the authority, reflecting the current structure and best practice. It contributes to effective achievement of the council plan and providing value for money services.

7.0 Implications for consideration - Legal

7.1 This report is seeking confirmation of the current delegation scheme, previously approved by Council and Standards and Audit Committee.

7.2 The Council has continued to respond effectively to ensure lawful decision making at member level meetings during the Covid-19 pandemic. The emergency measures adopted at the outset of the pandemic are still available though not in effect.

7.3 The Council must have a constitution and this must be updated periodically: it is a living document. While changes are authorised by full Council, many other changes are delegated to Standards and Audit Committee. Approval of the Constitution periodically by the Council avoids uncertainty.

8.0 Implications for consideration - Human resources

8.1 The Constitution is a living document and is changed as necessary to enable more efficient working of the authority, reflecting the current structure and best practice. It enables officers and members to operate within a clear framework.

9.0 Implications for consideration - Risk management

9.1 This report concerns confirmation of part of the existing Constitution.

Description of risk	Impact	Likelihood	Mitigating Action	Resulting Impact	Resulting Likelihood
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Constitution not reflect current requirement of the Council	H	M	Regular review of all parts of the Constitution and appropriate proactive and reactive amendment.	L	L
Complaint / challenge as relevant approval of changes not obtained	H	L	Ensure those changes requiring approval are approved by Standards and Audit committee / Full Council as appropriate. Periodic approval of whole Constitution by Full Council	L	L
Inability of Council to effectively operate during Covid-19 pandemic and beyond	H	H	Ensure appropriate changes are made quickly to governance arrangements so the Council can continue to operate effectively and lawfully	L	L

10.0 Implications for consideration – Community wellbeing, Economy and skills, Climate change, Equality and diversity

- 10.1 The Constitution, delegation scheme and many of the measures responding to Covid-19 help facilitate effective work of the Council in these areas.
- 10.2 A government requirement to return to physical meetings resulted in more travel by councillors and officers, as those making the decision must be physically present. The public must also have the ability to attend such meetings. Officers not central to matters being considered

had continued to attend remotely in many cases due to social distancing measures, now lifted.

- 10.3 Meeting procedures, location, layout etc have been regularly reviewed to take full account of health and safety matters arising from Covid-19. Care has been taken to ensure there is no disproportionate effect on those with protected characteristics.

Decision information

Key decision number	N/A
Wards affected	All
Links to Council Plan priorities	to provide value for money services

Document information

Report author	Contact number/email
Gerard Rogers Monitoring Officer	01246 936471 gerard.rogers@chesterfield.gov.uk
Background documents	
The Council's Constitution – on Council website https://www.chesterfield.gov.uk/your-council/the-council/the-constitution.aspx	
<i>This must be made available to the public for up to 4 years.</i>	
Appendices to the report	
Appendix 1	Summary of changes



Constitution - Document Control

Brief information about updates to each Part of the Constitution April 2021 to April 2022

Key: *Italics: authority for change (since September 2017): C = Council, S&A = Standards and Audit Committee, L = Leader, U = other update, OC = other correction,*
CV-19 Supplement - temporary changes in response to coronavirus pandemic

Part	Date of Change (most recent first)	Version	Change <i>Key to right hand column Italics: authority for change (since September 2017): C = Council, S&A = Standards and Audit Committee, L = Leader, U = other update, OC = other correction</i>	Annual Review/ Update	By
Page 47 Part 1	July 2021	24	Formatting review	Reviewed – updated	OC 15/07/21 Gerard Rogers
Part 2	September 2021		Changes from Directorate leadership restructure Formatting error review	Reviewed - updated	<i>C 21/07/21</i> Gerard Rogers
	August 2021	29	Formatting and error review	Reviewed – updated	OC 31/08/21 Gerard Rogers
Part 3	September 2021	43	Correcting reference to CPRs in G570D		<i>Gerard Rogers</i> <i>U 30/09/21</i>
	September 2021	43	Updates from: Directorate Leadership restructure property delegation changes		<i>C 21/07/21</i> <i>S&A 28/07/21</i> <i>Gerard Rogers</i>
	August 2021	42	Formatting and error review	Reviewed – updated	OC 31/08/21 Gerard Rogers

Part	Date of Change (most recent first)	Version	Change <i>Key to right hand column Italics: authority for change (since September 2017): C = Council, S&A = Standards and Audit Committee, L = Leader, U = other update, OC = other correction</i>	Annual Review/ Update	By
	April 2021	42	Amendment to G200D relating to sub-stations		<i>S&A 21/04/21</i>
Part 4	March 2022		Various updates to Contract Procedure Rules not uploaded previously plus new EU thresholds		<i>S&A 28/07/21</i> <i>OC 08/03/22</i> <i>Gerard Rogers</i>
	August 2021		Correcting wrong paragraph reference in Waivers Para 3.1		<i>OC 02/08/21</i> <i>Gerard Rogers</i>
	July 2021		Changing "he/she" to "they"	Reviewed – updated	<i>OC 15/07/21</i> <i>Gerard Rogers</i>
	June 2021		Various formatting corrections, removal of references to Arvato	Reviewed – updated	<i>U 30/06/21</i> <i>Gerard Rogers</i>
	April 2021		Amendment to contract signatories		<i>S&A 21/04/21</i>
Part 5	April 2022	22	Employee Code 2020 upload		<i>U April 2022</i> <i>Gerard Rogers</i>
Part 6	July 2021	25	Formatting review	Reviewed – updated	<i>OC 15/07/21</i> <i>Gerard Rogers</i>
Part 7	September 2021	n/a	Updates from Directorate Leadership restructure		<i>C 21/07/21</i> <i>Gerard Rogers</i>
Part 8	(Details of Members)		(no updates since April 2021)		
All Parts	April 2021		Delegation Scheme approved. Whole Constitution confirmed		<i>C 28/04/21</i> <i>Gerard Rogers</i>

For publication

Vision Derbyshire Climate Change Strategy (2022-2025) (DL190)

Meeting:	Council
Date:	27.04.22
Cabinet portfolio:	Deputy Leader
Directorate:	Corporate
For publication	

1.0 Purpose of the report

- 1.1 To provide an update on the development of the Vision Derbyshire Climate Change Strategy (2022-2025) and seek endorsement for publication and delivery of the Strategy.

2.0 Recommendation

- 2.1 That Council endorses publication and delivery of the Vision Derbyshire Climate Change Strategy (2022-2025).

3.0 Reasons for recommendations

- 3.1 To enable the Vision Derbyshire Climate Change Strategy to be delivered and to reduce greenhouse gas emissions across the county.

4.0 Report details

- 4.1 Background

Within Vision Derbyshire there are four key workstreams, one of which is 'Live and Work Sustainably' with an objective of embedding sustainable

and green strategic spatial planning Derbyshire-wide, including for housing and transport.

- 4.2 Two Vision Derbyshire Officers Groups have been established to drive forward work under the Live and Work Sustainably workstream:
- Climate Change Officers Group: With an aim to develop and deliver collaborative climate change projects and activities (e.g. behaviour change, domestic retrofitting)
 - Climate Change and Planning Officers Group: With an aim to develop a shared approach to planning policies to support climate change
- 4.3 Councils across Derbyshire are all taking action to tackle climate change, through reducing emissions from their own estates and operations, and playing their role in reducing county-wide emissions. However, with the increasing need to accelerate action on tackling climate change, the development and adoption of a joint climate change strategy has been identified by the Vision Derbyshire Climate Change Officers Group as an opportunity to establish common ambitions and priorities, foster collaboration and resource sharing, and provide consistency in delivery.
- 4.4 As such, the Vision Derbyshire Climate Change Officers Group has led the development of a joint Vision Derbyshire Climate Change Strategy (2022-2025) to set out what needs to be done to reduce emissions across the county to net zero by 2050, or sooner, and how Derbyshire's councils will work to achieve this through a series of ambitions and priorities, supported by an action plan. The Vision Derbyshire Climate Change Officers Group includes representatives from the county council and all eight Derbyshire district and borough councils.

4.5 Vision Derbyshire Climate Change Strategy (2022 – 2025)

The Vision Derbyshire Climate Change Strategy (2022 – 2025) is attached at Appendix 1. The strategy has been endorsed at Vision Derbyshire Joint Committee (04.04.22) and individual Derbyshire authorities are now seeking endorsement via their own Council's.

- 4.6 The strategy is not intended to replace individual councils existing climate change strategies and plans, instead it will complement these and set out key common areas of collaboration. It focuses principally on what Derbyshire's councils can do about the county-wide emissions that they have direct control or influence over, but also considers wider opportunities where councils can encourage, promote and facilitate action

by others – including central government as well as businesses, communities and individuals across the county.

4.7 The Strategy has the following structure:

Introduction – Sets out the wider context in which the Strategy sits, its purpose and scope, and why the Strategy is needed.

Existing Strategies and Collaboration – Provides a summary of the ways in which Derbyshire’s councils have already been working together to develop joint strategies to tackle climate change and wider sustainability issues at county and regional levels. It also outlines the existing strategies and action plans to tackle climate change that have been developed at the county, district and borough levels.

Delivering the Strategy – Sets out the importance of councils across Derbyshire working together to deliver projects and initiatives that align with and achieve the Strategy’s visions and priorities, and how this will be achieved.

Derbyshire’s Emissions – Provides a summary of Derbyshire’s annual carbon emissions and their sources.

Strategic Vision and Priorities – Sets out the strategic vision for net zero and a set of common priorities under five key themes:

- Local Authority Estate, Operations and Services
- Strengthening the Low Carbon Economy
- Decarbonising Derbyshire's Housing
- Sustainable Transport, Travel and Infrastructure
- Waste and Resources

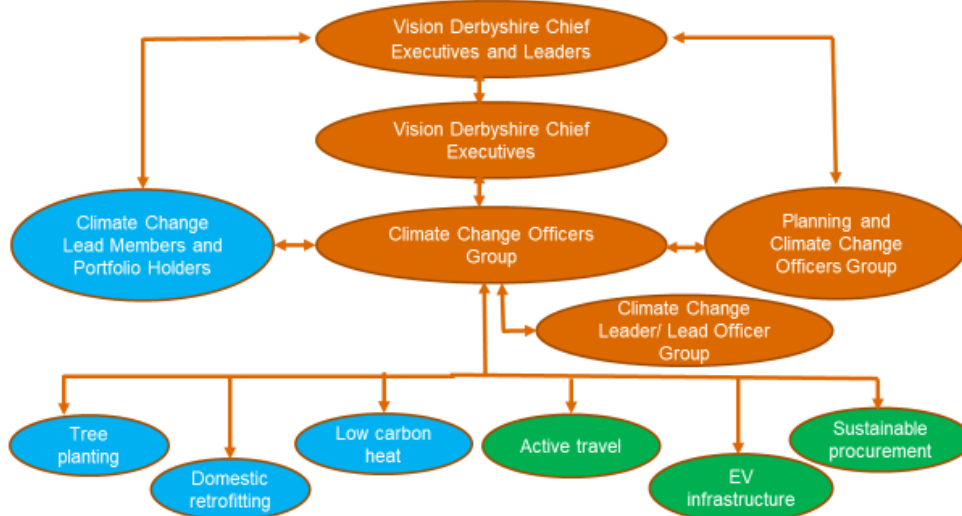
Carbon Offsetting and Sequestration – Provides an overview of action that may be taken to help offset the remaining residual emissions to enable Derbyshire to be a net zero county by 2050.

Communication and Engagement – Sets out the importance of Derbyshire’s councils working jointly with the county’s residents, businesses, academic, public, community and voluntary sectors to achieve the net zero ambitions.

Monitoring, Review and Reporting – Sets out the monitoring, evaluation and reporting requirements needed to deliver the Strategy successfully and effectively.

- 4.8 The Strategy covers the period 2022 to 2025 and will be supported by a live action plan, which is currently in development by the Vision Derbyshire Climate Change Officers Group.
- 4.9 The action plan will set out the priority areas of collaborative working and projects. The action plan will be reviewed and updated on a regular basis by the Vision Derbyshire Climate Change Officers Group to ensure that the councils are continuing to focus on and develop the appropriate climate actions necessary to achieve the net zero targets in collaboration with other partners, stakeholders, and community members, and to respond to future technological and policy developments.
- 4.10 As well as reducing emissions across Derbyshire, delivery of the Strategy will help to address the wider key issues facing society, including improving and future-proofing homes, businesses, infrastructure and transport, reversing the decline in biodiversity, promoting community health and wellbeing, and the facilitation of a sustainable and robust low carbon economy.
- 4.11 Strategy delivery and governance

The delivery of the Strategy and the overarching collaborative approach to reducing emissions across the county will have implications for all Derbyshire councils and will require clear decision-making processes. As such, a Vision Derbyshire climate change governance and delivery structure has been established. This structure is shown in Figure 1.



Specific projects will be delivered through focussed working groups, with the Officers Group providing a coordinating and oversight role. These may be existing cross-authority working groups (indicative examples shown in green), or new potential groups to be established (indicative examples shown in blue).

Figure 1: Vision Derbyshire Climate Change Governance Structure

4.12 The Strategy will be co-ordinated and monitored by the Vision Derbyshire Climate Change Officers Group, which comprises of officers from the county, district and borough councils. This Officer Group reports into the wider Vision Derbyshire governance structure, ensuring oversight and accountability of activities and projects being delivered.

4.13 Derbyshire councils cannot deliver all of the necessary actions required to reduce emissions alone. Delivering the Strategy will therefore require collaboration with and across partners, citizens, businesses and communities.

5.0 Alternative options

5.1 No Strategy: The Climate Change Act 2008 (amendment 2019) commits the UK to a legally binding target to reduce greenhouse gas emissions to net zero by 2050. Derbyshire’s councils must, therefore, play their part in reducing emissions and take action to achieve this in line with the targets set out by the UK government. If the councils were to not take action and work together on the delivery of a joint Strategy, emissions across the county would not reduce sufficiently to achieve the targets.

6.0 Implications for consideration – Financial and value for money

6.1 The delivery of some of the priority areas of work within the Strategy will have financial implications for Derbyshire's councils. These will be considered on a project-by-project basis. As Chesterfield Borough Council is a full member authority of Vision Derbyshire, our annual financial contribution to Vision Derbyshire includes a contribution for project funding so can be called upon for Climate Change Strategy projects.

7.0 Implications for consideration – Legal

7.1 There is no statutory obligation on Derbyshire's councils to produce a Climate Change Strategy, however, councils have the power contained in the Local Government Act 2000, Local Government & Public Involvement in Health Act 2007, Sustainable Communities Act 2007 and Localism Act 2011 to engage directly and work with other agencies in helping to tackle climate change.

7.2 The delivery of some of the priority areas of work within the Strategy may have legal implications. These will be considered on a project-by-project basis.

8.0 Implications for consideration – Human resources

8.1 The delivery of some of the priority areas of work within the Strategy may have human resource implications. These will be considered on a project-by-project basis. As a full member of Vision Derbyshire, Chesterfield Borough Council can utilise Vision Derbyshire Programme Team resource to contribute towards delivery.

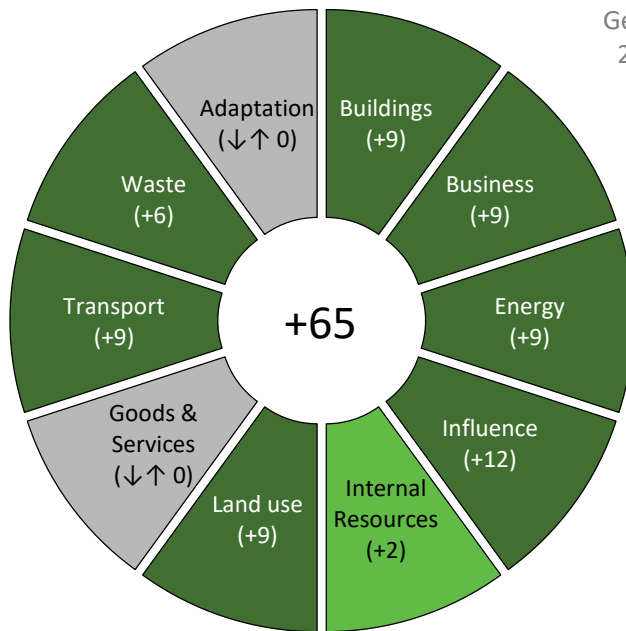
9.0 Implications for consideration – Council plan

9.1 The strategy compliments our Council Plan priorities and extends their reach, including delivery of our Climate Change Action Plan 2019 – 2022 and our emerging plan to take us through to a net carbon neutral council by 2030 and a net carbon neutral borough by 2050.

10.0 Implications for consideration – Climate change

10.1 Delivery of the Strategy will improve the environmental sustainability of the county through reducing greenhouse gas emissions and provided wider environmental co-benefits. The Strategy supports the UK government target for the country to be net zero by 2050 and informs the action that needs to be taken to meet this target.

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Chesterfield Borough Council has committed to being a carbon neutral organisation by 2030 (7 years and 9 months away).

11.0 Implications for consideration – Equality and diversity

11.1 The delivery of some of the priority areas of work within the Strategy may have equality and diversity implications. These will be considered on a project-by-project basis.

12.0 Implications for consideration – Risk management

Description of the Risk	Impact	Likelihood	Mitigating Action	Impact	Likelihood
The Vision Derbyshire Climate Change Strategy conflicts with and contradicts strategies and plans held within individual councils	Medium	Medium	Existing individual council strategies and policies have been reviewed as part of the development of the Vision Derbyshire Climate Change Strategy. The Strategy is designed to complement existing documents and to focus on areas of collaboration. Delivery of the Strategy will be the responsibility of the Vision Derbyshire Climate Change Officers Group, which includes representatives from all	Low	Low

			nine councils, ensuring all views are taken into account during decision-making.		
Lack of capacity within councils to coordinate, deliver or lead the necessary projects and initiatives, and to monitor the implementation of the Strategy	Medium	Medium	Delivery of specific projects and actions will be coordinated through the Vision Derbyshire Climate Change Officer group, with focused working groups established where needed. Existing cross-council groups and forums will be utilised wherever possible to develop and deliver projects.	Medium	Low

Decision information

Key decision number	1095
Wards affected	All

Document information

Report author
Donna Reddish – Service Director Corporate
Background documents
These are unpublished works which have been relied on to a material extent when the report was prepared.
None
Appendices to the report
Appendix 1 – Vision Derbyshire Climate Change Strategy

Vision Derbyshire
Climate Change Strategy: 2022-2025

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1 Introduction

1.1 Vision Derbyshire

Vision Derbyshire is a shared commitment across Derbyshire's county, district and borough councils, to strategically collaborate to improve outcomes for people and places, speak with one voice as a county, and coordinate our resources better and more sustainably.

For people and places, Vision Derbyshire will:

- Create a fair society for Derbyshire where everyone has opportunities
- Enable people to better manage their quality of life, health and wellbeing
- Exceed climate change targets for people
- Develop an inclusive and diverse economy for Derbyshire
- Empower communities to drive sustainable change

Within Vision Derbyshire there are four key workstreams, one of which is **Live and work sustainably**, with an objective of embedding sustainable and green strategic spatial planning Derbyshire-wide, including for housing and transport.

Councils across Derbyshire are all taking action to tackle climate change, through reducing emissions from their own estates and operations, and playing their role in reducing county-wide emissions. With the increasing need to accelerate action on tackling climate change, the development and adoption of a joint climate change strategy has been identified as an opportunity to establish common ambitions and priorities, foster collaboration and resource sharing, and provide consistency in delivery.

Derbyshire and Derby are one of only 9 regions to have been invited to make a bid for a County Deal as part of the Government's Levelling Up agenda. Once approved, this would not only bring substantial investment to the area but will provide new opportunities for tackling strategic and systemic issues. As well as extra investment to support economic growth in the area, it would include the transfer of specific powers from central government to a stronger and more cohesive form of local government, giving greater autonomy to local leaders over decision making and funding. On this basis, a new county deal would provide a strengthened opportunity for Derbyshire's councils to work collaboratively to tackle climate change through a shared focus on improving opportunities, growth and quality of life in the county.

1.2 Purpose and Scope of the Strategy

The purpose of this Strategy is to present a vision for Derbyshire to thrive and prosper as a net zero county. It has been developed through collaborative working between the county, district and borough councils across Derbyshire.

What do we mean by Net Zero?

A 'net zero' emissions scenario is one in which we have taken all viable action to reduce emissions to zero in the first instance, and any remaining or residual emissions by the target date will be offset i.e. removed from the atmosphere, as a last resort.

The Strategy sets out what needs to be done to reduce emissions across the county to net zero by 2050, or sooner, and how Derbyshire's councils will work to achieve this through a series of ambitions and priorities, supported by an action plan.

The Strategy looks at how to reduce Derbyshire's county-wide carbon emissions, taking into account those emissions generated directly in the county and those created outside of Derbyshire and which the county is, in part, responsible for.

The public sector is estimated to be directly responsible for 2% of the UK's emissions, with influence over a further 40%. As such, this Strategy focuses principally on what councils can do about the county-wide emissions that they have direct control or influence over, but also considers wider opportunities where councils can encourage, promote and facilitate action by others – including central government as well as businesses, communities and individuals across the county.

The Strategy covers the period 2022 to 2025 and is accompanied by a live action plan. It is not intended to replace existing climate change strategies and plans in place within individual councils, but instead will complement these and set out key common areas of collaboration.

As well as reducing emissions across Derbyshire, delivery of the Strategy will help to address the wider key issues facing society, including improving and future-proofing homes, businesses, infrastructure and transport, reversing the decline in biodiversity, promoting community health and wellbeing, and the facilitation of a sustainable and robust low carbon economy.

Councils can't deliver all of the necessary actions required to reduce emissions alone. Delivering the Strategy will therefore require collaboration with and across partners, citizens, businesses and communities. In addition, councils will increasingly work together to identify and secure external funding and other support for delivering action on decarbonisation.

This Strategy focuses on reducing emissions, but we also recognise the importance of adapting to climate change and protecting and enhancing the natural environment. These aspects are being explored separately to this Strategy.

2 Existing Strategies and Collaboration

2.1 Derbyshire Environment and Climate Change Framework

During 2019, councils across Derbyshire came together to develop the Derbyshire Environment and Climate Change Framework. The Framework set out a common approach for Derbyshire councils to reduce greenhouse gas emissions to levels which are consistent with the UK’s commitment of net zero by 2050. The Framework contained a number of themes under which strategies and actions could be agreed, these were:

Energy	Travel	Resources	Air Quality	Economy	Natural Environment	Partnership working
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Linked to, and in addition to the Derbyshire Environment and Climate Change Framework, councils in Derbyshire have been working together to develop a number of joint strategies to tackle climate change and wider sustainability issues at county and regional levels. This includes:

- **The Air Quality Strategy (2020-2030)** – Developed through the Health and Wellbeing Board, the Strategy sets out how partners will work together to reduce the health impact of poor air quality for the people of Derby and Derbyshire.
- **The Derbyshire Economic Partnership COVID-19 Recovery Strategy (2021-2025)** – Developed by the Derbyshire Economic Partnership to identify the priorities to protect and grow Derbyshire’s economy in a post-COVID world.
- **Natural Capital and Biodiversity Strategy for Derbyshire (due to be published in Autumn 2022)** – The study will consider all the natural capital assets that are key to the county’s future prosperity, health, and wellbeing. It will identify the priority areas for the protection, restoration, and enhancement of natural capital assets and take climate change implications into account.
- **D2N2 Energy Strategy (2019-2030)** - This Strategy was developed by the D2N2 Local Enterprise Partnership and is being implemented in collaboration with Midlands Energy Hub. The Strategy sets out how the region can align with national and regional ambitions to expand renewable and low carbon energy development and achieve a net zero future.
- **Renewable Energy Study for Derbyshire (due to be published in Summer 2022)** – This study will identify the renewable energy opportunities in the county, including which technologies are most suitable and where they could be located.

In addition to these strategies, a range of specialist working groups exist that focus on specific areas and topics, including sustainable travel, low carbon energy, and improving the energy efficiency of homes.

2.2 Existing Climate Change Strategies Across Derbyshire

In addition to the collaborative working described in the previous section, councils have recently developed their own individual strategies and action plans to tackle climate change at county, district and borough levels. This Strategy is designed to complement individual council-level strategies and plans, through setting out key common themes and areas of collaboration. A summary of individual strategies and plans is listed below.

Council	Key Climate Change Strategy or Plan
Amber Valley Borough Council	The council has in place a <u>Carbon Reduction Management Programme and Action Plan</u> , which set out the council's plans to implement carbon reduction measures across all its assets, operations, and spheres of influence within the borough.
Bolsover District Council	The council has in place a <u>Carbon Reduction Plan 2019-2030</u> , which sets out how the council aims to work with partners, business and communities to achieve net zero.
Chesterfield Borough Council	The council has in place a <u>Climate Change Action Plan 2020-2023</u> which sets out measures that the council will carry out to monitor, reduce and decarbonise its own activities and support the transition of Chesterfield to a low carbon borough
Derbyshire County Council	The council has in place a <u>Climate Change Strategy: Achieving Net Zero (2021-2025)</u> , which sets out how the council will work to become a net zero council by 2032, or sooner, and play its part in decarbonising the county by 2050.
Derbyshire Dales District Council	The council has in place a <u>Climate Change Strategy and Action Plan, 2020 to 2030</u> , which sets out an action plan for the council to become net zero by 2030.
Erewash Borough Council	Although no formal climate change plan exists at present, the aim to support the wider climate change agenda to facilitate a better environment for everyone is included in the council's <u>Corporate Plan 2021-2023</u> .
High Peak Borough Council	The council has in place its <u>Towards Carbon Neutrality 2030: Climate Change Plan</u> , which sets out an action plan for reducing the council's own emissions and also its role in reducing emissions across the Borough.
North East Derbyshire District Council	The council has in place a <u>Climate Change Action Plan 2019-2030</u> , which sets out steps for achieving the vision of "A district that balances economic prosperity with environmental sustainability, improving the lives of our people and our environment today and in the future"
South Derbyshire District Council	The council has in place a <u>Climate and Environment Strategy and supporting Action Plan</u> , which aligns to and supports the Corporate Plan Commitments of "Our Environment, Our People, Our Future"

3 Delivering the Strategy

In order to effectively deliver the Strategy, councils across Derbyshire will work together to deliver projects and initiatives that align with and achieve the ambitions, targets and principles set out in Section 5. To deliver the Strategy, a range of actions and projects will be identified and delivered collaboratively by the councils during the Strategy period.

The Strategy will be co-ordinated and monitored by the Vision Derbyshire Climate Change Officers Group, which is comprised of officers from the county, district and borough Councils in Derbyshire. This Officers Group reports into the wider Vision Derbyshire governance structure, ensuring oversight and accountability of activities and projects being delivered.

The councils also play a key role in bringing together residents, businesses, academic, public, community and voluntary sectors to plan and implement climate action. We will use our leadership, partnership building and influencing role to facilitate and promote actions across all sectors and groups.

The councils will also work with partners and other stakeholders to educate, raise awareness and engage and involve people within the local community.

To deliver the action required to play their part in reducing emissions across the county to net zero, councils will need to work together to identify and prepare for external funding opportunities. This will help the councils to maximise collective success in securing funding and other support for delivering action on decarbonisation.

Furthermore, the councils will work together to utilise our links with central government to lobby for additional support for local government on this agenda and to secure investment for decarbonisation in Derbyshire.

4 Derbyshire's Emissions

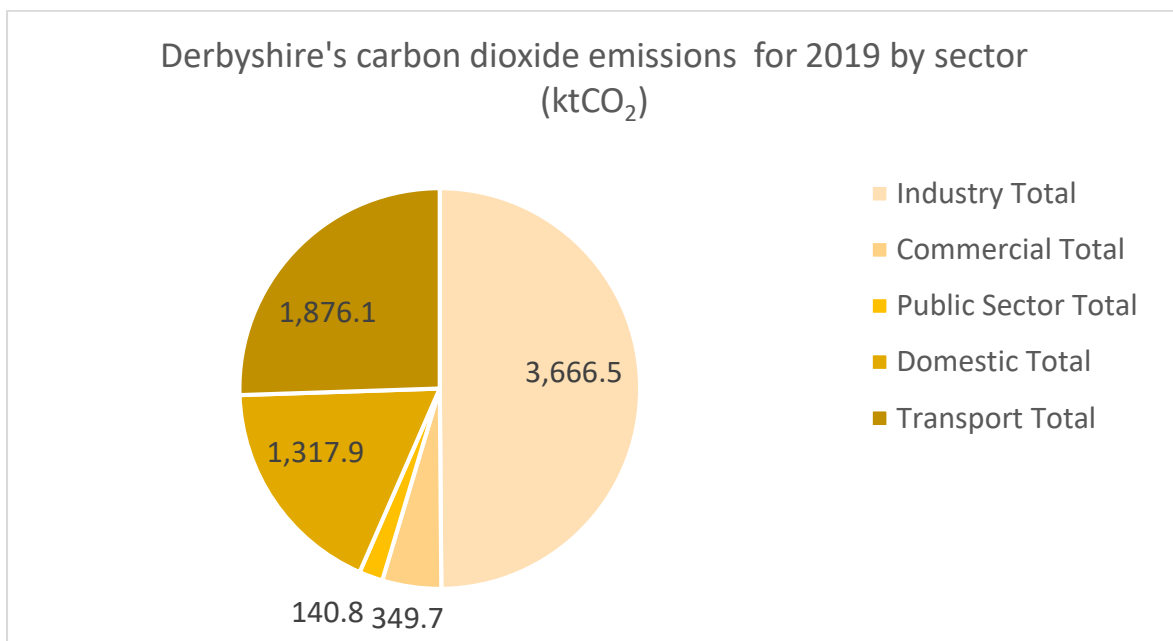
There is no doubt that emissions across the world need to be cut as a matter of urgency and that if global temperature rises are to be kept to a level at which it is estimated 'we can manage' then emissions need to be reduced sharply over the next decade and to net zero by 2050.

The UK has legal targets to:

- Reduce greenhouse gas emissions by 78% by 2035 compared to 1990 levels as set out in the sixth carbon budget (to include the UK's share of international aviation and shipping emissions)
- Reduce greenhouse gas emissions to net zero by 2050

Derbyshire's county-wide target of net zero by 2050 is aligned with the UK's legal commitment to deliver net zero by 2050.

In 2019, Derbyshire's total greenhouse gas emissions across the county amounted to 7.2 million tonnes of CO₂¹. This works out at 9.0 tonnes per person compared to a UK average of 6.8 tonnes per person. Our biggest sources of emissions are from the industrial sector (including significant emissions from the county's quarrying and cement industries), followed by the transport and domestic sectors. Figure 1 presents the split of these emissions sources. It is worth noting that Derbyshire's emissions aren't just caused by activities inside the county, but also by the production of the goods and services outside it, which are bought in.



¹ [UK local authority and regional carbon dioxide emissions national statistics: 2005 to 2019](#)

Since 2005, Derbyshire’s county-wide emissions have fallen by 25%. However, emissions reductions need to be accelerated if the county is to be on course to deliver net zero by 2050.

Emissions data

There are a number of datasets and modelling tools available that provide emissions data for the UK and for individual areas. The datasets vary according to the sources of information used, and also what is included and what is excluded. This complex array of datasets can lead to confusion about the quantity of emissions emitted in an area and inconsistency in reporting.

The Department for Business, Energy and Industrial Strategy (BEIS) produces a breakdown of carbon dioxide emissions by Local Authority area as a subset of its annual inventory of greenhouse gas emissions. The nationally available data sets begin in 2005 and, at the time of this Strategy’s production, the latest data set was for 2019. Emissions from aviation, shipping and military transport are excluded from this data set as there is no obvious basis for allocation to local areas. For the purpose of this Strategy and to aid comparisons and consistency in measurement and decision-making, the BEIS data is being used as the core source of emission data for the county.

Other sources of emission data include the Tyndall Centre and the Anthesis ScatterCities modelling tool.

5 Strategic Vision and Priorities

The strategic Vision for net zero, including common priorities, is presented in the following section, split by five key themes:

- Local Authority Estate, Operations and Services
- Strengthening the Low Carbon Economy
- Decarbonising Derbyshire’s Housing
- Sustainable Transport, Travel and Infrastructure
- Waste and Resources.

5.1 Local Authority Estate, Operations and Services

Vision

Derbyshire’s county, district and borough councils will become net-zero carbon organisations that lead by example in implementing and promoting sustainable and low carbon practices in their ways of working and service delivery. This will include ensuring carbon reduction is embedded as a core part of decision-making and commissioning, and improving the energy and carbon efficiency of council buildings, land and fleet, as well as in all of the services that the councils deliver on behalf of Derbyshire’s residents. All council employees and suppliers will understand the importance of reducing emissions, and their role in achieving these reductions.

Priorities

Individual councils across Derbyshire are producing and delivering their own climate change strategies and action plans to reduce their own operational emissions to net zero. This Strategy does not intend to replace these individual council-level strategies and action plans, but instead seeks to complement them and identify common priority themes where a collaborative approach can be taken to reduce council-level emissions. These themes include:

- **Training** – the development and delivery of consistent climate change training materials and messaging relevant to all councils in Derbyshire.
- **Procurement** – working together to develop and embed an approach to sustainable procurement to ensure environmental and social sustainability is embedded within all contracting and procurement activities.
- **Renewable and low carbon energy** – collaborative research into opportunities and locations for the installation of renewable energy generation technologies (e.g. solar) on council-owned buildings and land.
- **Planning** – working together to develop appropriate guidance, policy and frameworks to ensure that planning measures for net zero buildings are integrated into Local Plans and wider planning activities.
- **Fleet** – working together to facilitate low-carbon vehicle fleets across all Councils, including cars, vans and larger vehicles, and the infrastructure to support this.

- **Funding** – working together to identify and secure funding (such as from central government) for climate change and low carbon projects and initiatives.

5.2 Strengthening the Low Carbon Economy

Vision

There will be an acceleration in the transition to a zero carbon economy through low carbon recovery and good growth, the creation of more and better jobs in the low carbon and clean technology sectors, increased skill levels and the fostering of innovation within the county, and a reduction in energy consumption from all industrial and commercial sectors. The natural resources of the county will be rapidly used to expand renewable energy generation across the county.

Priorities

Derbyshire councils will work together and with partners, citizens, businesses and communities to:

- Reduce manufacturing and construction emissions through energy efficiency improvements and expansion of new technologies, and promotion of fuel switching.
- Promote net zero commercial and industrial building developments and retrofitting activities.
- Support the adoption of large-scale and small-scale renewable energy generation in suitable locations.
- Support the adoption of low carbon technologies for space and water heating.
- Promote net zero and sustainable planning policies and practices in all planning activities.
- Promote the use of LED lighting and energy efficient machinery and technology.
- Foster innovation through the promotion of green sector businesses, and identifying, highlighting and signposting areas of green innovation.
- Support academic and training institutions in the development and implementation of relevant training courses.
- Promote and create skilled green jobs in Derbyshire to help reach net zero emissions and enable our local economy to grow and flourish.

5.3 Decarbonising Derbyshire's Housing

Vision

Through working with partners and external stakeholder groups, low and zero carbon homes will be created that reduce emissions but also provide economic and wellbeing benefits for our residents. This will be achieved through insulating homes, installing more efficient heating systems, reducing energy consumption, and facilitating behaviour change through the provision of support and information. There will also be support for the growth in green jobs to install these measures, and the councils will play their role in the expansion of small-scale renewable energy generation in the domestic sector.

Priorities

Derbyshire councils will work together and with partners, citizens, businesses and communities to:

- Improve the EPC rating of homes, so that all owner occupier domestic properties are EPC rating C, or better, by 2035.
- Promote the use of LED lighting and energy efficient white goods and electrical items.
- Work to ensure all new houses are net zero through planning policy and guidance.
- Work to accelerate the retrofitting of homes across the county.
- Support the adoption of low carbon heating technologies.
- Support the adoption of micro-energy generation on homes, such as solar photovoltaics (PV).
- Support households in changing behaviours that lead to a reduction in energy and water use through information provision and tailored support and advice.
- Support and help to address supply challenges and skills shortages in the sector.

5.4 Sustainable Transport, Travel and Infrastructure

Vision

Working with partners and external stakeholder groups, the councils will deliver an ambitious low-carbon integrated transport system across the county that meets the needs of residents in accessing the places they work, live and socialise as well as improving air quality and delivering health and wellbeing benefits for Derbyshire's residents. Derbyshire's flexible, accessible, affordable and integrated transport system will enable everyone to make their journeys through active travel (walking and cycling), public transport or zero or low carbon private vehicles.

Priorities

Derbyshire councils will work together and with partners, citizens, businesses and communities to:

- Accelerate the shift to electric vehicles through improving charging point infrastructure and promoting the uptake in these vehicles.
- Reduce the modal share of cars, vans and motorbikes in travel.
- Support the uptake of low and zero carbon transport for personal and business purposes.
- Improve public transport services and infrastructure and increase its modal share.
- Increase the modal share of active transport (walking and cycling).
- Promote the use of zero carbon fuel sources for transport.
- Decrease the distance travelled by road freight where possible and promote the use of more efficient vehicles.

5.5 Waste and Resources

Vision

Derbyshire will have a more sustainable and circular economy-based system of resource management, where the councils place high value on our natural resources, whilst seeking to reduce our consumption and generation of resource and waste. The councils will encourage and work with others to establish innovative approaches to waste diversion, reuse and recycling.

Priorities

Derbyshire councils will work together and with partners, citizens, businesses and communities to:

- Reduce the amount of household and commercial waste, particularly packaging and food waste.
- Divert more waste from landfill.
- Increase levels of reuse and recycling across the county, and improve consistency in approaches to recycling household waste across the county.
- Raise awareness amongst residents about minimising waste and recycling and disposing of waste appropriately and correctly.
- Collaborate in moving towards the circular economy.

6 Carbon Offsetting and Sequestration

Despite all efforts across Derbyshire to reduce emissions, it is anticipated there may be remaining residual emissions to be offset in order for Derbyshire to be a net zero county by 2050.

The councils will work with partners and wider stakeholders to maximise offsetting activities, for example, through carbon sequestration techniques as a short-term solution whilst we continue to seek and prioritise decarbonisation opportunities.

Carbon sequestration reduces atmospheric levels of CO₂ by capturing the gas and storing it so helping to limit climate change. CO₂ can either be removed from the atmosphere using natural processes, or captured where it is created (e.g. in power plants or industrial processes) and then stored, for instance, underground. This is known as Carbon Capture, Utilisation and Storage (CCUS).

In 2019, Derbyshire’s woodlands and other vegetation absorbed 0.13 million tonnes of CO₂², which is a small amount when compared to annual emissions across the county of 7.2 million tonnes of CO₂ in the same year. In order to increase the amount of CO₂ absorbed by woodlands and other vegetation in Derbyshire, the councils will:

- Work with partners and wider stakeholder groups to increase tree cover across the county.
- Work with partners and wider stakeholder groups to restore the county’s peatlands and grasslands.
- Promote a reduction in grazed grassland and increased areas of natural grassland sustainable arable farming.
- Promote the adoption of farming practices which increase carbon sequestration by plants and soil and lead to fewer negative environmental impacts.
- Promote and facilitate an increase in green spaces and tree coverage in urban areas.

Derbyshire’s county, district and borough councils are currently working together to develop a natural capital and biodiversity strategy for Derbyshire. This project will take a close look at Derbyshire’s natural assets – such as soil, minerals, air, water and biodiversity – assess what resources Derbyshire needs more of, where existing resources can be enhanced, and the measures needed to replace natural resources when they are used. This will identify the priority areas for the protection, restoration, and enhancement of our natural assets.

Large scale CCUS processes are relatively new technologies which may become increasingly viable options for Derbyshire in the future. The councils will continue to work with partners and wider stakeholders to monitor and further explore improvements and expansion of CCUS technologies to understand how these options could be deployed at scale.

² [UK local authority and regional carbon dioxide emissions national statistics: 2005 to 2019](#)

7 Communication and Engagement

Derbyshire's councils cannot reduce Derbyshire's emissions to net zero alone. This can only be achieved through coordinated and concerted effort from everyone – residents, businesses, academic, public, community and voluntary sectors.

Derbyshire councils want to work with everyone in the county to:

- Establish a mutual understanding of climate change and the risks that it poses too Derbyshire.
- Establish a shared understanding of what could, and should, be done in Derbyshire to tackle climate change.
- Give all individuals and groups the opportunity to shape how this challenge is addressed and play their part in reducing emissions.

The way that the councils will engage and work with others will vary depending on the nature, scale and type of projects. For example, collective efforts between councils to decarbonise council buildings is unlikely to require a significant level of communication and involvement with wider groups and individuals, whereas projects relating to decarbonising homes across the county will require engagement across a wide number of groups and in various formats and levels of detail.

The councils will ensure communication and engagement is meaningful and leads to outcomes and results. Effective engagement will also help to ensure communities benefit from actions taken to reduce emissions and make sure that the action taken to reduce emissions do not bring about inequalities or significantly increased costs for Derbyshire's residents.

8 Monitoring, Reviewing and Reporting

To deliver this Strategy effectively, the councils will need to monitor progress of the county in reducing emissions, as well as progress on delivering actions to contribute towards achieving the Visions and Priorities set out in this document.

During this Strategy period the councils will collaborate to:

- Establish an agreed Derbyshire emissions baseline, using BEIS data, from which performance and progress will be monitored and tracked.
- On an annual basis:
 - Track annual BEIS emissions data for the county to understand the level of progress being made in reducing Derbyshire's emissions.
 - Undertake a gap analysis of ambition versus action in terms of emissions reduction and collaborative climate change action.
 - Publish a summary update on progress on reducing emissions across Derbyshire, and progress against Strategy's Visions and Priorities.

This will ensure progress is being made and any necessary early interventions to address under performance are identified and implemented. This annual review will also take account of any policy, technological, economic and cultural developments and how they might influence and affect delivery and priorities.

The supporting action plan will be reviewed and updated on a regular basis to ensure that the councils are continuing to develop the appropriate climate actions necessary to achieve our net zero targets in collaboration with other partners, stakeholders, and community members, and to respond to future technological and policy developments.

The councils will also continue to explore the wider co-benefits of climate action e.g. air quality improvements, improved health and wellbeing, biodiversity net gain, and social value. This will help to identify and communicate the benefits of climate action beyond emissions reductions.

COUNCIL MEETING - 27 APRIL, 2022 **MINUTES OF COMMITTEE MEETINGS**

These Minutes are of Committee meetings taken under delegated powers since the last meeting of Council. The Minutes are for information only.

Please click on the links below to view the Minutes you want to read.

Appeals and Regulatory Committee	16 February , 2 March , 9 March , 6 April
Employment & General Committee	28 March
Planning Committee	21 February , 28 February , 14 March , 4 April
Standards and Audit Committee	16 February

If you require paper copies of the Minutes please contact:

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CABINET

Tuesday, 22nd February, 2022

Present:-

Councillor Serjeant (Chair)

Councillors Blank
D Collins
Holmes
J Innes

Councillors Ludlow
Mannion-Brunt
Sarvent

Non Voting P Innes
Members

*Matters dealt with under the Delegation Scheme

88 **DECLARATIONS OF MEMBERS' AND OFFICERS' INTERESTS
RELATING TO ITEMS ON THE AGENDA**

No declarations of interest were received.

89 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Gilby.

90 **MINUTES**

RESOLVED –

That the minutes of the meeting of Cabinet held on 8 February, 2022 be approved as a correct record and signed by the Chair.

91 **FORWARD PLAN**

The Forward Plan for the four month period 1 April to 31 July, 2022 was reported for information.

***RESOLVED –**

That the Forward Plan be noted.

92 APPROVAL OF STAVELEY TOWN DEAL PROJECTS

The Service Director – Economic Growth and Interim Director (Projects) submitted a report seeking approval for the role the council was taking as the lead for three of the Staveley Town Deal projects.

Cabinet had previously received a report setting out the background to the Staveley Town Deal and noting Chesterfield Borough Council's role as the Accountable Body for any future Towns Fund allocation. Cabinet had also endorsed the Staveley Town Investment Plan for submission to the Government as part of the Town Deal process.

The Town Investment Plan included 11 projects and a full business case would be required for each of the projects. The council was the sponsor organisation for three of the projects and was playing a dual role of sponsor and Accountable Body in each case. The three projects sponsored by the Council were outlined in section 4.5 of the officer's report.

***RESOLVED –**

1. That the role the council is taking as the lead for three of the Staveley Town Deal projects be approved.
2. That the Construction Skills Hub project, accepting the Towns Fund grant and giving authority to move to delivery, be approved.
3. That the Service Director for Economic Growth, in consultation with the Deputy Leader, be granted delegated authority to finalise lease arrangements with the landowner for the site upon which the Construction Skills Hub is to be situated.
4. That commencing procurement for a delivery partner for the Construction Skills Hub be approved.
5. That the Derbyshire Rail Industry Innovation Vehicle and Staveley 21 projects, subject to the full business cases for each being approved through the Staveley Town Deal governance, be approved.

6. That further reports be submitted to Cabinet on the Derbyshire Rail Industry Innovation Vehicle and Staveley 21 projects prior to delivery commencing.
7. That all three projects be included within the Capital Programme to be approved by Full Council.

REASON FOR DECISIONS

To ensure that Cabinet has clarity regarding the project sponsorship role that the council will undertake and is able to approve three projects within the Staveley Town Deal and enable delivery of each to commence.

93 COUNCIL PLAN DELIVERY PLAN 2022/23

The Service Director – Corporate presented the Council Plan Delivery Plan for 2022/23. The Delivery Plan set out the key milestones and performance measures that would be applied to keep the Council Plan on target for delivery during year the final year of the four year plan.

***RESOLVED –**

That it be recommended to Full Council that:

1. The Council Plan Delivery Plan for 2022/23 be approved.
2. The Deputy Leader be granted delegated authority to make amendments to the Delivery Plan for 2022/23 should risk assessments and changes to guidance require further amendments to be made.

REASON FOR DECISIONS

To provide a clear statement of the delivery milestones and measures required to maintain progress on our strategic priorities for 2019 – 2023.

94 GENERAL FUND CAPITAL PROGRAMME

The Service Director - Finance submitted a report recommending for approval the General Fund Capital Programme for the financial year 2022/23.

The report provided details of updated expenditure forecasts, new schemes added to the Capital Programme during the last year and progress made on current major schemes. Members were also made aware of the Council's capital financing arrangements, including the level of capital receipts, and the net financing position.

***RESOLVED –**

That it be recommended to Full Council that:

1. The updated General Fund Capital Programme expenditure and financing, as detailed in Appendix A of the officer's report, be approved.
2. That the Town Centre Transformation project (part of the Levelling Up Fund programme) be included in the Capital Programme.

REASON FOR DECISIONS

To keep Members informed about the council's current General Fund Capital Programme expenditure and financing.

95 2022-23 BUDGET AND MEDIUM TERM FINANCIAL PLAN

The Service Director - Finance submitted a report on the General Fund Budget. The report also included recommendations that would be made to Full Council on budget allocations and the Council Tax level for 2022/23.

The original budget for 2021/22 was approved in February, 2021 and predicted a deficit of £188k. Throughout 2021/22 there had been active management of budget variances and regular budget monitoring reports to identify further variances. Due to this strict budgetary control, the updated revised budget for 2021/22 showed an estimated surplus of £128k.

The budget for 2022/23 had been prepared assuming a council tax increase of £5 for a Band 'D' property.

Members were also informed of the expenditure estimates for the coming financial year as well as the medium term forecasts for 2022/23 and future years.

***RESOLVED –**

That it be recommended to Full Council that:

1. The updated forecast outturn for 2021/22 which presents a small surplus, as detailed in section 4.9 of the officer's report, be approved.
2. Any under spend in respect of 2021/22 be used to supplement the Budget Risk reserve, as detailed in section 4.10 of the officer's report.
3. The overall revenue budget summary for 2022/23, as detailed in Appendix A of the officer's report, be approved.
4. The 2022/23 Council Tax Requirement and financing, as detailed in Appendix D of the officer's report, be approved.
5. The Council's share of Council Tax for properties in each band be increased on the basis of a £5 increase for a Band 'D' property in 2022/23, as detailed in section 4.46 of the officer's report.
6. All Band A to D Council Taxpayers will receive a payment of £150.00 towards the cost of their Council Tax bills and that a discretionary amount of funding will also be available to support some Council Taxpayers living in Band E to H properties, for which the details of the scheme are yet to be finalised.
7. The Local Council Tax Support scheme which remains unchanged for 2022/23, as detailed in section 4.50 of the officer's report, be approved.
8. The use of the capital receipts flexibility to fund the costs of the Organisational Development Programme, as detailed in section 4.58 of the officer's report, be approved.
9. The Collection Fund and the Tax Base forecasts as detailed in section 4.48 and 4.49 of the officer's report, be noted.

10. The financial projections in the Medium-Term Financial Plan (MTFP) for 2023/24 to 2025/26, as detailed in section 4.53 of the officer's report, be noted.
11. The estimates of reserves including maintaining the General Working Balance at £1.5m, as detailed in sections 4.63-4.65 and Appendix B of the officer's report, be approved.
12. The extension to the scope of the Service Redesign Reserve to support future service improvements promoted through the Organisational Development programme, as detailed in section 4.60 of the officer's report, be approved.
13. The budget risks and sensitivity analysis (Appendix C) and the Chief Finance Officer's assurances (sections 4.66 – 4.78), as detailed in Appendix C and sections 4.66-4.78 of the officer's report, be noted.

REASON FOR DECISIONS

In order to meet the statutory requirements relating to setting the General Fund revenue budget and the level of Council Tax for 2022/23.

96 SENIOR PAY POLICY

The Human Resources and Support Services Manager submitted a report seeking approval for the Senior Pay Policy Statement for 2022/23, in accordance with the Localism Act 2011 and the Local Government (Transparency Requirements) (England) Regulations 2014.

The Senior Pay Policy Statement for 2022/23, as attached at Appendix 1 of the officer's report, included details of how senior pay was set within the Council.

***RESOLVED –**

That it be recommended to Full Council that the Senior Pay Policy Statement for 2022/23, as detailed in Appendix 1 of the officer's report, be approved.

REASON FOR DECISIONS

This report provides transparency of the Council's senior pay policy and enables it to meet the requirements of the Localism Act 2011.

97 **CIVIC ARRANGEMENTS 2022/23**

The Senior Democratic and Scrutiny Officer submitted a report outlining proposals for the civic year 2022/23 in respect of the election of the Mayor, Deputy Mayor, the Annual Council meeting and associated civic events.

The appointment of the Mayor and Deputy Mayor as Chairman and Vice Chairman of the Council is a statutory appointment under Part 1 of the Local Government Act 1972.

***RESOLVED –**

That it be recommended to Full Council that:

1. Councillor Tony Rogers be invited to become Mayor of the Borough for 2022/23.
2. Councillor Mick Brady be invited to become Deputy Mayor of the Borough for 2022/23.
3. The Annual Council meeting will be held on Wednesday 11 May, 2022, followed by a civic reception at the Winding Wheel.
4. The Annual Civic Service and Parade will be held on Saturday 14 May, 2022.

REASON FOR DECISIONS

To enable the Council to confirm civic arrangements for 2022/23.

98 **PARKS AND OPEN SPACES STRATEGY**

The Service Director – Leisure, Culture and Community Wellbeing presented seeking approval for the draft Parks and Open Spaces Strategy 2021 – 2030.

A consultation programme for the draft Parks and Open Spaces Strategy took place between August and October 2021.

The previous Parks and Open Spaces Strategy was adopted in 2014. The updated strategy would become the key document guiding the Council's protection and investment in parks and open spaces for the next ten years. A copy of the draft Parks and Open Spaces Strategy was attached at Appendix A, parts 1 and 2, of the officer's report.

***RESOLVED –**

That it be recommended to Full Council that:

1. A new Parks and Open Spaces Strategy, for the period 2022 through 2030, be approved and adopted.
2. The Service Director for Leisure, Culture and Community Wellbeing be invited to develop a five-year costed delivery plan, in consultation with the Cabinet Member for Health and Wellbeing, to give effect to the Strategy's aims and objectives and for this delivery plan to be presented for approval at future meetings of the Cabinet and Full Council.

REASONS FOR DECISIONS

1. The Council requires a robust needs assessment and evidence base relating to green space to meet statutory planning requirements within the Local Plan Framework, and the parks and open spaces strategy supports this.
2. Having a modern and relevant Parks and Open Spaces Strategy will enable the Council to strategically plan and prioritise resources across the Borough, and to work appropriately with developers and other stakeholders.
3. The effective management of our parks and open spaces will continue to support the Borough in being a great destination; and a healthy and active place to live and work.

99 PLAY STRATEGY

The Service Director – Leisure, Culture and Community Wellbeing presented seeking approval for the draft Play Strategy 2021 – 2030.

A consultation programme for the draft Play Strategy took place between August and October 2021.

The first Chesterfield Play Strategy was adopted by the Council in 2007. The draft Play Strategy 2021 - 2026 had taken into account the Open Space Assessment commissioned by the Council and would provide direction as to how best to utilise resources. A copy of the draft Play Strategy was attached at Appendix A, parts 1 and 2, of the officer's report.

***RESOLVED –**

That it be recommended to Full Council that:

1. A new Play Strategy, for the period 2022 through 2030, be approved and adopted.
2. The Service Director for Leisure, Culture and Community Wellbeing be invited to develop a five-year costed delivery plan, in consultation with the Cabinet Member for Health and Wellbeing, to give effect to the Strategy's aims and objectives and for this delivery plan to be presented for approval at future meetings of the Cabinet and full Council.

REASONS FOR DECISIONS

1. It is a priority for the Council to have a modern and relevant Play Strategy which reflects recent assessments and national, regional and local initiatives. This will enable the Council to strategically plan and prioritise resources across the Borough, and to work appropriately with developers and other stakeholders.
2. The effective management of our play spaces will continue to support the Borough in being a great destination; and a healthy and active place to live and work.

100 HRA HOUSING CAPITAL PROGRAMME 2021/22

The Service Director – Housing presented a report seeking approval for the Housing Revenue Account (HRA) Capital Programme for 2021/22, and provisionally for 2022/23 through to 2025/26.

The overall financing strategy continued to focus on maintaining the Council's housing stock at the Decent Homes Standard, improving the non-traditional housing stock, delivering improvements to estate environments and building or acquiring new council housing.

Many of the programmes for 2021/22 had already been procured in 2020/21 to ensure timely delivery including the central heating programme to remove the risk of large-scale heating failures, the roof replacement programme, the replacement of aging UPVC windows and external wall insulation, and external work to blocks of flats.

The new build housing programme would continue at Brockwell Court and additional new sites had been identified at Markham Court, Middlecroft and Westwood Avenue.

***RESOLVED –**

That it be recommended to Full Council that:

1. The revised Housing Capital Programme for 2021/22 be approved.
2. The Housing Capital Programme for 2022/23 and procurement, as necessary, be approved.
3. The provisional Housing Capital Programmes for 2023/24 to 2026/27 be approved.
4. The in-house delivery share of the Housing Capital Programme be approved.
5. The Service Directors – Housing and Finance be authorised to vire between programmes and budgets to manage the Capital Programme, as set out in the officer's report.
6. The purchase and implementation of a new asset management system be approved.

REASONS FOR DECISIONS

1. The Council, as a social landlord, has a legal duty to ensure that all its properties are fully compliant and maintained to Decent Homes standards.

2. Following the publication of the Social Housing White Paper it will be a requirement that the Regulator of Social Housing undertakes audits on landlord compliance which will require the Council to have a suitable asset management system in place that can satisfy the requirements of the regulator.

101 **HRA BUDGET 2021/22**

The Service Director - Finance submitted a report on the probable Housing Revenue Account (HRA) outturn for 2021/22, and the budget estimates for 2022/23 through to 2025/26.

The Council was required to produce a 30 year HRA Business Plan that was financially viable, which reflected the views and requirements of tenants, and maintained the Council's housing stock at the Decent Homes Standard in line with the Council's Vision and Council Plan.

The probable HRA outturn for 2021/22 was reported in section 4.3 of the officer's report.

The initial budget forecast for 2022/23 was detailed in section 4.5 of the officer's report.

***RESOLVED –**

1. That the probable outturn for the current financial year be noted.
2. That it be recommended to Full Council that the draft estimates for 2022/23 and future years be approved.

REASON FOR DECISIONS

To keep Members informed about the Council's current financial standing for the Housing Revenue Account and the budget estimates for 2022/23.

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CABINET**Tuesday, 15th March, 2022**

Present:-

Councillor P Gilby (Chair)

Councillors	Blank	Councillors	Sarvent
	Holmes		Serjeant
	Mannion-Brunt		

*Matters dealt with under the Delegation Scheme

**102 DECLARATIONS OF MEMBERS' AND OFFICERS' INTERESTS
RELATING TO ITEMS ON THE AGENDA**

No declarations of interest were received.

103 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor D Collins, J Innes, P Innes and Ludlow.

104 MINUTES**RESOLVED –**That the minutes of the meeting of Cabinet held on 22nd February, 2022 be approved as a correct record and signed by the Chair.**105 FORWARD PLAN**The Forward Plan for the four month period 1st April, 2022 to 31st July, 2022 was reported for information.***RESOLVED –**

That the Forward Plan be noted.

106 DELEGATION REPORT

Decisions taken by Cabinet Members during February, 2022 were reported.

***RESOLVED –**

That the Delegation Report be noted.

107 COMMEMORATIONS POLICY 2022 - 2024

The Service Director – Corporate submitted a report seeking approval for the updated Chesterfield Borough Council Commemorations Policy for 2022-2024.

Phase 1 of the review considered the current position regarding commemorations. Phase 2 involved consultation with the public and key stakeholders and revealed an appetite to continue to celebrate the rich history of the Borough.

The policy would provide a single route and process for commemoration proposals to be submitted to the Council and would be reviewed again in 2024.

***RESOLVED –**

1. That the Chesterfield Borough Council Commemorations Policy for 2022-2024 be approved.
2. That the Leader be granted delegated authority to approve minor amendments to the Commemorations Policy in between formal review periods.
3. That the Service Director - Economic Growth and Derbyshire Building Control Partnership undertake a review of the street naming guidance to improve clarity around criteria and decision making.

108 MODERN SLAVERY ANNUAL STATEMENT 2022/23

The Service Director – Corporate submitted a report seeking approval for the council's Modern Slavery Statement for 2022/23.

Although the Statement was not a mandatory requirement for local authorities, Chesterfield Borough Council had voluntarily resolved to prepare such a Statement, recognising the impact that modern slavery had on vulnerable people and the community.

It was noted that the Government had plans to strengthen the legislation around modern slavery and the proactive work already undertaken by the council would ensure that it was well placed to comply with any new provisions.

***RESOLVED –**

That the Chesterfield Borough Council Modern Slavery Statement for 2022/23 be approved.

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JOINT CABINET AND EMPLOYMENT & GENERAL COMMITTEE

Tuesday, 22nd February, 2022

Present:-

Councillor Serjeant (Chair)

Councillors Blank D Collins K Falconer Holmes J Innes	Councillors Ludlow Mannion-Brunt T Murphy Sarvent Simmons
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Non-Voting P Innes
Members

*Matters dealt with under the Delegation Scheme

6 DECLARATION OF MEMBERS' AND OFFICERS' INTERESTS RELATING TO ITEMS ON THE AGENDA

No declarations of interest were received.

7 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Davenport, Brittain and P Gilby.

8 MINUTES

RESOLVED –

That the minutes of the meeting of Joint Cabinet and Employment & General Committee held on 20 July, 2021 be approved as a correct record and signed by the Chair.

9 EXCLUSION OF PUBLIC

RESOLVED –

That under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in Paragraphs 1 and 4 of Part 1 of Schedule 12A of the Act.

10 **HOUSING RESTRUCTURE PHASE 1**

The Service Director - Housing submitted a report seeking approval for the proposed restructure of the Housing Directorate.

The proposed restructure had been designed to maintain and improve the Councils ability to deliver priority outcomes for Chesterfield's communities.

The restructure would be delivered in two phases. The first phase covered the housing management, careline and statutory housing functions. The second phase would cover the asset management, capital programme and operational property functions.

The current and proposed structures were attached at Appendix A of the officer's report.

The report provided details on the financial implications and an equalities impact assessment had been completed. It was explained that the proposals had been the subject of consultation with all affected staff and their trade union representatives.

***RESOLVED**

1. That the establishment of a new staffing structure and ways of working for the Housing Directorate, which provides leadership and operational capacity to deliver cohesive proactive customer focussed services, be approved.
2. That the Phase 1 Housing Restructure and the associated funding arrangements be approved.
3. That the proposed timescales for the Phase 2 Restructure of the Housing Property Service be approved.

REASONS FOR DECISIONS

1. The Housing Directorate delivers two fundamental functions, the management and maintenance of the Council's housing stock and the provision of key statutory functions including homelessness and private sector housing. Reshaping the approach to delivering these services is designed to ensure that there are clear and effective customer pathways so that we improve the quality of life for local people, a key priority within the Council Plan.
2. Following the publication of the Social Housing White Paper the management and maintenance of Council Housing will be subject to a regulatory framework governed by the Regulator of Social Housing. The proposed service reshape prepares and future proofs the Housing Service to enable the Council to meet these new responsibilities.
3. Development of the Phase 2 Housing Property Service reshape is expected to begin in the Spring of 2022 once Phase 1 has been approved. The aim is to deliver a comprehensive repairs, maintenance and investment service driven by quality, customer service and cost management to respond effectively the challenges of regulatory compliance, the climate change agenda, fuel poverty and the upcoming review of the decent homes' standard.

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OVERVIEW AND PERFORMANCE SCRUTINY FORUM**Thursday, 27th January, 2022**

Present:-

Councillor Flood (Chair)

Councillors	Blakemore	Councillors	Hollingworth
	Coy		Kellman
	Dyke		Kelly
	Fordham		Snowdon
	T Gilby		

Councillor Tricia Gilby, Leader +
Councillor Jean Innes, Cabinet Member for Business Transformation and
Customers +++

Amanda Clayton, Democratic and Scrutiny Officer ++
Grant Ilett, Strategic Health & Safety and Risk Manager +++
Charlotte Kearsey, Democratic and Scrutiny Officer
Ade McCormick, Executive Director +++

+ Attended for Minute No. 34
++ Attended for Minute No. 35
+++ Attended for Minute No. 39

**31 DECLARATIONS OF MEMBERS' AND OFFICERS INTERESTS
RELATING TO ITEMS ON THE AGENDA**

No declarations of interest were received.

32 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Borrell, Caulfield
and Catt.

33 FORWARD PLAN

The Forum considered the Forward Plan.

Councillor Fordham raised concerns about reports being added to the Forward Plan without enough time for pre-decision scrutiny to be carried out as the Forum meets every two months. The Joint Chair advised that at previous Forum meetings she had asked scrutiny members to check the Forward Plan and to email the Joint Chairs about items on the Forward Plan which arise between meetings.

RESOLVED –

That the Forward Plan be noted.

34 SCRUTINY MONITORING

The Forum considered the Scrutiny recommendations implementation monitoring schedule.

The Leader of the Council provided a monitoring update regarding HS2. The Forum was informed that there had been some misunderstandings in the press and HS2 had not been cancelled but the HS2 tracks would only go as far as the East Midlands Parkway. HS2 trains would then travel from the Parkway to Chesterfield on Victorian tracks. Electrification of the Midlands Mainline was due to start in January but this had been promised twice before.

The Leader emphasised that the Derbyshire Rail Industry Innovation Vehicle (DRIIVe) at Barrow Hill was still required to train people to support the increase in rail innovation.

Lobbying was continuing along with work on alternative plans.

Members noted the disappointing news, agreed with the need to deliver DRIIVe at Barrow Hill and thanked the Leader for the update.

Members enquired how long it may take to revise and deliver the alternative plans; the Leader explained that it was difficult to tell how long because there remained outstanding responses from the Government but as much pressure as possible was being applied across the East Midlands.

RESOLVED –

1. That a further monitoring update from the Leader about HS2 be scheduled for the second half of the 2022/23 scrutiny work programme.
2. That the Scrutiny monitoring schedule be noted.

35

SCRUTINY PROJECT GROUP PROGRESS UPDATES

Scrutiny Project Group on Air Quality

Project group support officer, Amanda Clayton, presented the report of the scrutiny project group and asked Members to approve the recommendations.

In July 2019 the Council declared a climate emergency with the purpose of enabling Chesterfield to become a low carbon, resilient and sustainable borough and in February 2020 the council adopted a formal climate change action plan. The scrutiny project group was formed to look at the perceived problem of air quality within the Borough, particularly in relation to traffic hotspots on key routes, congestion around schools and increasing numbers of asthma/chronic breathing conditions.

The aims of the project group were to:

- Identify existing plans and strategies in respect of air quality within the Borough.
- Identify areas of concern within the Borough and the management plans in place.
- Examine air quality around schools within the Borough and if any issues were identified to suggest ways in which the schools can impact/mitigate against them.
- Identify any opportunities to improve the air quality in the Borough thus contributing to the Council's vision of a clean, green and attractive Borough, where our open spaces and built heritage are valued.

RESOLVED –

That the recommendations of the Scrutiny Project Group's review of Air Quality, as detailed below, be approved:

1. That the Scrutiny Project Group conclude its work in this area.

2. That the subject of air quality remains a key element of the Council's Climate Change work to ensure continued improvement for the benefit of all residents of the Borough.

36 WORK PROGRAMME FOR THE OVERVIEW AND PERFORMANCE SCRUTINY FORUM

The Work Programme for the Overview and Performance Scrutiny Forum was considered.

RESOLVED –

That the Work Programme be approved.

37 OVERVIEW AND SCRUTINY DEVELOPMENTS

There was no update.

38 MINUTES

The Minutes of the Overview and Performance Scrutiny Forum held on 18 November, 2021 were presented.

RESOLVED –

That the Minutes be approved as a correct record and signed by the Chair.

39 CABINET MEMBER FOR GOVERNANCE - EMERGENCY AND BUSINESS CONTINUITY PLANNING

The Cabinet Member for Business Transformation and Customers and Executive Director attended to present a report about Emergency and Business Continuity Planning.

Since 2005 Chesterfield Borough Council (CBC) had contracted with Derbyshire County Council (DCC) to deliver an Emergency Planning and Business Continuity service. To further strengthen the capacity and co-ordination of emergency or business continuity events two senior CBC officers, the Service Director - Corporate and Strategic Health & Safety and Risk Manager, hold emergency planning liaison roles. These officers would work alongside the DCC Emergency Planning team and CBC's

Senior Leadership Team and Corporate Leadership Team to respond to an emergency or business continuity event. Senior officers receive regular Emergency Planning and Business Continuity training, including training on Joint Emergency Services Interoperability Programme (JESIP) principles which would be used in response to a major multi agency incident.

The Council had a detailed emergency plan and business continuity plan in place, which was regularly updated. Service specific business continuity plans were also regularly reviewed and updated.

The Council leadership teams would review, agree and document the priority services for protection and restoration in an emergency. This process would then inform the activities which would need to be undertaken when the business continuity plan was invoked. Individual Corporate Business Continuity Plans existed in respect of winter planning, flood planning, flu pandemic and more recently Coronavirus.

The number and type of strategic and tactical groups that would be initiated to effectively manage the emergency or business continuity event would depend on the size and scale of the event. This would be determined when an emergency or business continuity event was triggered.

The officer's report detailed the business continuity structure which had been implemented to enable the management of coronavirus business continuity activity across Derbyshire.

The Covid-19 Emergency Planning/Business Continuity report presented to Overview and Performance Scrutiny Forum in November 2020 outlined how the Coronavirus pandemic had presented unprecedented risks, disruption and changes to Council working practices. It highlighted that the business continuity plans needed further review to ensure they incorporated all the learning from the new pandemic and were updated appropriately. Over the period of the pandemic to date, Business Continuity Plans had been updated and any new developments had been incorporated. Urgent work had been carried out to ensure that the Council had arrangements in place to create and maintain safe working environments within council buildings and workspaces which included the creation of a network of support to enable home working for many of the Council's staff. Where there were capacity pressures on key services,

such as the Crematorium, some staff were redeployed to provide service support as part of our business continuity arrangements.

Objective 1 - How successful have the Council's plans and actions been in response to the Covid-19 pandemic?

A number of further arrangements had continued to be kept in place specifically in response to the Coronavirus pandemic e.g. three task and finish groups, regular engagement with partners through the Local Resilience Forum (LRF) emergency response arrangements and Coronavirus focussed leadership team meetings. Each of the three task and finish groups focussed on the response and recovery of a key theme: Economic, Community and Resources. Both the Economic and Community themes had established strategic recovery plans, which have been previously approved by Cabinet and were in implementation stage.

It had been broadly acknowledged that the work of the Resources T&F group along with managers, teams and Trade Union colleagues across the organisation had been effective. There have been no staff deaths attributed to Coronavirus and only four RIDDOR coronavirus incidents reported since the pandemic began.

At the end of 2021, the Council had managed to maintain service delivery in line with Government restrictions and Council H&S guidance.

One of the main risks to maintaining business continuity across services was the availability of staff to deliver the service. This was being monitored on a weekly basis via the Resources task and finish group and in conjunction with the Corporate Leadership Team to proactively respond to any emerging staffing issues.

Objective 2 – What lessons have been learnt from the Council's emergency and business continuity planning relating to the Covid-19 pandemic.

One of the key attributes to how effective the Council had been during the pandemic had been a willingness to learn, be decisive and apply changes without delay.

The key areas of learning were:

- Don't be afraid to change, it was the constant change that kept things on track;

- A no blame culture - learning from one another had been very beneficial;
- Use data and experience to plan for a better future;
- The decision making process which had been developed over time had worked well, there had been:
 - Quick access to decisions when required;
 - Strong relationship between governance and decision-making groups;
 - Open communication.
- Regular virtual meetings and updates across the organisation had worked well.

It had been key to utilise the strengths of staff and the Council had sustained business continuity due to the dedication and commitment of Council employees. The Council would continue to work with partners across the business continuity network to keep up to date, incorporate shared learning and ensure that business continuity plans were kept up to date.

Further to the November 2020 report to Overview and Performance Scrutiny Forum, the Council was now in a far more resilient position to respond to and effectively manage future challenges.

Objective 3 - To consider other emergencies which could occur and plan a response.

From an emergency planning perspective, a response to an emergency was dependent on the size and scale of the emergency or business continuity event. This would determine the nature and scale of the response and would be determined when an emergency or business continuity event was triggered.

With regard to the consideration of 'other emergencies which may occur', the current emergency plan incorporated the likely emergency events which were considered possible.

There was a risk regarding staff not continuing to comply with Council Covid-19 safety measures over the longer term. Many of the previous Government restrictions had been removed, but the Council had maintained a more cautious approach as there remained a threat to staffing levels due to isolation and positive testing numbers.

Since the report to Overview and Performance Scrutiny Forum in November 2020, the corporate responsibility for business continuity had been re-assigned to the Service Director - Corporate. The Service Director had recently recruited a Strategic Health & Safety and Risk Manager, who would work with the Service Director in the emergency planning liaison roles on behalf of the Council. There were plans for a strategic review regarding the future of emergency planning and business continuity and it was suggested that a further report would be brought to a future Overview and Performance Scrutiny Forum meeting to outline this work.

Members thanked CBC staff for their work during the Covid-19 pandemic.

Members noted that DCC had not been mentioned in references to partnership working and suggested that there were learning points to raise with DCC as joint working could have been more productive. The Executive Director advised that DCC had participated in the LRF for Derbyshire which had been a very effective group.

Members enquired about the support which had been provided to staff who had been required to work from home and then adjusting to returning to working in offices in the recovery phase. The Executive Director explained that staff had been provided with the equipment they would need to carry out their work, digital support progress had been significant and staff had been surveyed to understand the preferences going forward which had found that 80% of staff wanted to continue with a hybrid approach to working.

Members asked about how information had been shared between Local Authorities and the Executive Director advised that information and examples of best practice had been shared through the LRF.

Members noted that climate change would increase the instances of excessive heat which would increasingly become an issue in work places and enquired whether this would fall under emergency planning. The Executive Director advised that this would be a health and safety risk and he believed that an emergency response would be required.

RESOLVED –

1. That the Emergency and Business Continuity Planning report be noted.

2. That a report regarding the strategic review of the future of emergency planning and business continuity be brought to a future Overview and Performance Scrutiny Forum meeting.

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**COMMUNITY, CUSTOMER AND ORGANISATIONAL SCRUTINY
COMMITTEE**

Thursday, 3rd February, 2022

Present:-

Councillor Dyke (Chair)

Councillors Blakemore
Kelly

Councillors Fordham
Kellman

Rachel Appleyard, Senior Democratic and Scrutiny Officer
Neil Johnson, Service Director – Economic Growth +
Matthew Sorby, Head of Corporate Property and Technical Services ++

+ Attended for Minute No. 33
++ Attended for Minute No. 34

*Matters dealt with under the Delegation Scheme

**30 DECLARATIONS OF MEMBERS' AND OFFICERS' INTERESTS
RELATING TO ITEMS ON THE AGENDA.**

No declarations of interest were received.

31 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors L Collins and Borrell.

**32 CABINET MEMBER FOR ECONOMIC GROWTH - LIGHTING
STRATEGY**

The Service Director for Economic Growth presented a report on the CBC Lighting Strategy which included details of the Invitation to Tender and Specification.

The CBC Town Centres Lighting Strategy Scope was being commissioned to support the continuing role that the Town Centres of Chesterfield and Staveley provide as an economic focus that serves the local populations. This included being a both a destination, and a gateway to other key local assets in the area. The vision was to use lighting to change the way people view and feel about a place, as it had the effect of improving perceptions of safety, more attractive in its offer, a more inviting place to visit and increase the time people stay and spend.

It was stated that once shops and offices close for the evening, levels of activity drop, however 50% of modern life takes place after dark. This commission would allow Chesterfield Borough Council to fully understand the value of its lighting beyond the functional and recognise the opportunity it provides to improve revenue and the quality of life for local people.

The Lighting Strategy would be developed to support the delivery of key regeneration projects that will see significant investment in our Town Centres. For example, the Revitalising the Heart of Chesterfield project to deliver improvements to the Market Square and in Staveley, improvements to the Town Centre are being prioritised as part of the delivery of the £25.2 million Town Deal. This meant there was a real opportunity to implement the measures contained in a Lighting Strategy, adding real value to the impact that the regeneration schemes were seeking to deliver.

The strategy scope needed to recognise and encourage lighting design, which is both innovative and authentic. It also needed to propose ways to enhance the functional and aesthetic qualities of light in all its forms, to support and develop both Chesterfield and Staveley's social, economic and sustainability targets.

The Council would like to improve lighting from a sustainability perspective, and have signed a Climate Change pledge so would be keen to explore how it can support this aim, balancing the social and economic benefits of light with the environmental consequences of working with sustainable materials and approaches

Members enquired about the costings of the strategy and were advised that there were different options which would all be costed accordingly. A question was also asked around climate change impact and the lack of inclusion of such in the tender criteria. The Service Director advised the criteria would be reviewed to incorporate a climate change element where appropriate.

RESOLVED –

1. That the report be noted.
2. That it be noted that the Committee may consider this as part of a future scrutiny project group.

33 CABINET MEMBER FOR TOWN CENTRES AND VISITOR ECONOMY - COMMERCIAL OCCUPANCY RATES

The Head of Corporate Property and Technical Services presented a report to update the committee on the occupancy levels of the Council's commercial estate.

It was noted that as of 14 January 2022 the Council's commercial estate was 92.20% let and that occupancy levels had held up well despite the COVID19 pandemic and they remained largely unchanged slipping from high 92% to low 92%.

The Council's Economic Development Unit, Asset Management and Legal Teams were working very closely and efficiently in turning leases round quickly.

The industrial portfolio was extremely well let with rental levels and demand remaining strong with waiting lists existing on some estates.
The office portfolio also remained well let despite relatively low actual office occupancy levels by tenants during the pandemic.

The retail portfolio continued to form the most part of vacancies long term and if it wasn't for vacancies at the Pavements shopping centre the occupancy level of the estate would be 97%. Small shops in the town centre remained well let.

A number of tenants were said to be in substantial arrears. Some from pre-COVID and some during the pandemic. Legal action was frozen by the government but action would re-commence from 1 April 2022. Work was to continue with tenants in arrears to look at options such as long term leases, one off payments and write offs.

It was recommended that the committee noted the comments in the report.

RESOLVED –

That the report be noted.

34 SCRUTINY PROJECT GROUPS PROGRESS UPDATE - VISITOR ECONOMY STRATEGY

The Senior Democratic and Scrutiny Officer presented the final report and recommendations of the Scrutiny Project Group (SPG) on the Visitor Economy Strategy.

The SPG had met on 22 November to review the core proposition and the seven priorities in the strategy in order to agree a written response to the consultation by the beginning of December.

The written response was submitted to the key officers and Cabinet Member for consideration along with the responses from other stakeholders and the public.

The SPG had provided comments and recommendations throughout the strategy development process which had been taken on board by Team Tourism, CBC officers and the Cabinet Member. The SPG had two final recommendations.

- 1- That the findings of the scrutiny project group be considered by Cabinet alongside consideration of the visitor economy strategy and action plan.
- 2- That subject to the approval of the strategy and action plan by full council on 23 February, 2022, an update on the delivery of the action plan be reported to the CC&O Scrutiny Committee after the strategy has been in place for 12 months to allow scrutiny to review the progress made.

RESOLVED –

That the update be noted.

35 SCRUTINY MONITORING

The Committee considered the scrutiny recommendations implementation monitoring schedule.

RESOLVED –

That the scrutiny monitoring schedule be noted.

36 FORWARD PLAN

The Committee considered the Forward Plan for the period 1 February, 2022 to 31 May, 2022.

RESOLVED –

That the Forward Plan be noted.

37 WORK PROGRAMME FOR THE COMMUNITY, CUSTOMER AND ORGANISATIONAL SCRUTINY COMMITTEE

The Committee considered the items on its work programme for 2021/22. Members discussed the item on crime and disorder scheduled for the meeting in March, 2022 and requested that the police be invited to send a representative to this meeting.

RESOLVED –

1. That the work programme be noted.
2. That the police be invited to send a representative to the meeting on 31 March, 2022.

38 MINUTES

The Minutes of the meeting of the Community, Customer and Organisational Scrutiny Committee held on 25 November, 2021 were presented.

RESOLVED –

That the Minutes be approved as a correct record and by signed by the Chair.

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ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE**Thursday, 10th February, 2022**

Present:-

Councillor Flood (Chair)

Councillors	Caulfield	Councillors	Snowdon
	Coy		Brittain
	Hollingworth		

*Matters dealt with under the Delegation Scheme

24 DECLARATIONS OF MEMBERS' AND OFFICERS' INTERESTS RELATING TO ITEMS ON THE AGENDA

No declarations of interest were received.

25 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Barry Dyke and Liz Cook, Service Director for Housing.

26 CABINET MEMBER FOR HOUSING - PRIVATE SECTOR HOUSING UPDATE

The Private Sector Housing Manager presented a report to the committee updating them on the progress of the team since the last scrutiny review in July 2019.

The committee heard that a stock condition survey in 2019 found 16% of Chesterfield residents were living in private rented accommodation and approximately 26% of those properties failed to meet decency standards. Private sector housing formed part of the Council's overarching Housing Strategy which aimed to ensure that anyone wanting to live in Chesterfield could live in a quality home they could afford.

In order to successfully prosecute landlords that failed to meet the required standards, it was acknowledged that more resource was needed in the enforcement team. A Senior Environmental Health Officer (EHO) had been recruited and would deal with the more complicated cases and associated legal obligations. A second position, that of an additional EHO, had not yet been filled but the role had been reviewed as part of the overall Housing restructure and it was hoped that this would attract internal applications.

The team had been working on a number of policies designed to reflect new legislation and bolster existing enforcement tools. The policies would enable the team to take appropriate action against landlords in relation to poor private rental properties and also to give clear guidance to landlords and tenants.

The Private Sector Housing Manager gave an overview of the draft policies and the and the key points for consideration as follows;

Energy Performance Certificate (EPC) Policy

- The policy set out options available to landlords, to ensure they were compliant with the legislation which had been delegated down from Derbyshire County Council Trading Standards.
- It listed the benefits of improving the energy efficiency of homes.
- It detailed the Council's ability to enforce financial penalties for non-compliance.

Fees and Charges Policy

- The current fees and charges were introduced in 2019 and were due to be reviewed.
- Any charges would need to reflect current resourcing costs.
- The Council was keen to ensure transparency and fairness

House of Multiple Occupation (HMO) Amenities and Space Standards

- The policy would set out the minimum amenity and space standards of HMOs in order to protect tenants and ensure that national standards were adhered to.
- Authorities had been given the option to set their own standards locally and it was important that these should avoid exposing the Council to any legal challenge.

Park Homes

- There was a requirement for two new policies relating to Park Homes; one to review and revise the fees and charges and a second to introduce an assessment for park home site owners, to determine whether they were fit and proper persons.

The Private Sector Housing Officer welcomed the opportunity to work with scrutiny on the policy reviews in order to secure the best possible outcomes. Discussion took place around some of the key issues relating to these policies and it was agreed to circulate information to the committee on; the current enforcement policy, a definition of non-decent properties and a list of the 29 separate hazards that properties are assessed for.

RESOLVED –

1. That the report be noted.
2. That a review of the new Private Sector Housing policies be added to the work programme for 2022/23.

27 SCRUTINY MONITORING

The Committee considered the Scrutiny recommendations monitoring schedule.

An update was provided on the site of the former Queen's Park Sports Centre and the committee acknowledged the difficulties in providing detailed statistics due to the pandemic.

RESOLVED -

1. That the Scrutiny monitoring schedule be noted.
2. That the monitoring of the site of the former Queen's Park Centre be concluded and removed from the monitoring schedule.

28 FORWARD PLAN

The Forward Plan for the four month period 1 March, 2022 to 30 June, 2022 was presented for information.

RESOLVED –

That the Forward Plan be noted.

29 WORK PROGRAMME FOR THE ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE

The 2021/22 Work Programme for the Enterprise and Wellbeing Scrutiny Committee was reported for information.

RESOLVED –

That the work programme be noted and updated to include the decisions of the current meeting.

30 MINUTES

RESOLVED –

The Minutes of the meeting of the Enterprise and Wellbeing Scrutiny Committee held on 2 December, 2021 were approved as a correct record and signed by the Chair.

